



Huddle up!

Football season is here and it's time to rally your team for a Training Touchdown!

See the schedule below for HR's upcoming training offerings. Full descriptions and times can be found on the [HR Training Calendar](#).

DATE	COURSE	PARTICIPANT TRAINING LEVEL	ADDITIONAL INFORMATION
Oct. 15	Service Plus, Part 1: Keys & Steps to Service	Staff & Leader	This course is two-parts. It must be taken in its entirety to receive credit.
Oct. 16	Service Plus, Part 2: Extraordinary Service Opportunities	Staff & Leader	
Oct. 21	Working Through Conflict	Staff	
Oct. 28	Time Management	Staff & Leader	
Nov. 5	Interaction Skills for Success, Part 1	Staff	This course is two-parts. It must be taken in its entirety to receive credit.
Nov. 6	Interaction Skills for Success, Part 2	Staff	
Nov. 10	Working Through Conflict	Staff	
Nov. 17	Service Plus, Part 1: Keys & Steps to Service	Staff & Leader	This course is two-parts. It must be taken in its entirety to receive credit.
Nov. 19	Service Plus, Part 2: Extraordinary Service Opportunities	Staff & Leader	
Nov. 18	Time Management	Staff & Leader	

Interested participants can sign up today via the [HR Training Calendar](#).

If you have any questions, please email Sr. Training Specialist [Cari Baugh](#) or she can be reached by phone at extension 3-3647.

*****Watch for a new diversity course coming soon! Announcements to follow.*****