

## Transportation and Parking Advisory Committee

### MEETING MINUTES

Date: May 15, 2014

Place: PTS Conference Room, Stadium Parking Garage

Time: 1:30 pm – 3:30 pm

#### I. Open Forum

- 1) Bob introduces new PTS Administrative Coordinator, Hira Ahmed, who will also be the new TPAC Scribe

#### II. Approval of April Meeting Minutes

#### III. Old Business

- 1) Rideshare RFP Update
  - i. General Counsel is currently reviewing contract for Zipcar, the chosen car rental service, and is looking to approve and sign next week

#### IV. New Business

- 1) Suzanne Ferimer, on behalf of Ruth Manny, is interested in finding special parking privileges for Emeriti Faculty, who usually come to campus about twice a week, are elderly and retired, and could benefit from having closer and more affordable parking
  - i. Bob will research more and find out who manages these approved lists of faculty from individual colleges, and will come back to committee with recommendations
- 2) Chair Parks addresses that SGA does not support the transit fee and will leave further discussion for later. Traffic appeals committee will be moving forward with training materials, and the Transportation Infrastructure Development Fund is also moving forward by polishing the document and creating a memo.

#### V. Information Items

- 1) Cullen Street Repairs
  - i. Started work on Cullen, mandated by the City of Houston, to replace 70% of the road between Elgin and Wheeler
  - ii. To be completed by August 12<sup>th</sup>, in preparation for the opening of the new Stadium
- 2) Alley Preparation
  - i. Alley Theater temporarily moving to campus from August 2014 to September 2015, due to renovations at their current location
    1. New entrance drive currently starting and looking to finish by end of the month
    2. Image shown of new boundaries and number of spaces: Ungated – 186, Gated – 141, Student – 711, Alley staff – 60, Visitor/Event – 204

#### VI. Updates

- 1) Marketing
  - i. Freshmen orientation starts next week, during which will show a dynamic video presentation and training material that visually shows students how to get permits, use shuttle service, and top things to know about parking, etc.
  - ii. Emails sent about purchasing new permits online

- iii. There have been several tablings at shuttle stops for student feedback on the shuttle service. About 204 people responded, and they were positive results. Bob will review and share data later.
  - iv. Discussion being made about holding a contest for the most swipes to initiate and promote the habit of swiping your card when riding shuttle buses for Make It Count, and if approved by Bob, will move forward with this.
  - v. Tasks for the summer:
    - 1. Remarket Cougar Trax
    - 2. Market Zipcar, when it is in place
    - 3. Reformat PTS website, by reassessing navigation and usability
- 2) Operations
- i. Alley Theater lot preparation is currently ahead of schedule
  - ii. Waiting on approving signatures from A&F for summer maintenance
  - iii. Lot 15F is going away this Saturday for landscaping and retention pond for the Stadium, and flyers and signs were posted for the past two weeks.
  - iv. Lot 15B and 15C will be temporarily affected in Fall 2015 for renovations of the Hofheinz Pavilion.
- 3) Director's Report
- i. Staffing:
    - 1. Currently accepting applications for Program Manager and Program Coordinator
    - 2. Four Parking Enforcement positions are open, to be filled before the end of the summer
    - 3. Interviews will be in place soon for Communications Coordinator with Auxiliary Services, who is tailored mainly with PTS.
  - ii. Opened Student permit registration on May 1<sup>st</sup>, and about 3000 have already registered, with 82% in garages. After orientation, permit sales would increase.

## VII. Member Items

- 1) For the disparity in the prices of the Student summer permit and a Disabled semester permit, Bob needs to get with Flex for a fix to this.
- 2) Ruth Manny brings up discussion about students living in dorms who should have no car parking on campus. Esmeralda Valdez says that it is in discussion, but it will not be implemented until more research and development is conducted.
- 3) Chair Parks wants to bring up the opportunity to have appreciation meals for TPAC.

## NEXT MEETING:

Date: TBD (July 2014)

Place: PTS Conference Room, Stadium Parking Garage

Time: 1:30 pm – 3:30 pm