Transportation and Parking Advisory Committee
MEETING MINUTES
Date: April 17, 2015
Place: PTS Conference Room, Stadium Parking Garage
Time: 1:30pm – 3:30pm

Attendees: Shawn Vaillancourt, Ruth Manny, Xiaojing Yuan, Shara Zatopek, Dan Olivarez, Matthew Castillo, Max Ballands, David Kazanci, Emily Messa, Esmeralda Valdez, Bob Browand, Paul Lozano, Syed Kamran Riaz, Clifford Kennedy, Hira Ahmed, Eric Holoman, Rishabh Jan, Jeanne LaMontagne, Katherine Miller, John Posch Pamela Collins

I. Open Forum
   a. John Posch on HBM 2 parking
      i. John Posch from Facilities Planning & Construction presented the proposed temporary patient plan for parking during the construction of new Health & Biomedical Sciences Center 2. The construction will last for 2 years, starting in July 2015 with completion scheduled for Fall 2017. He presented two options for the temporary patient parking:
         1) First floor of the WC Student Garage to be converted into temporary patient/visitor parking.
         2) Develop the land on the south side of WC Student Garage with 120-140 parking spaces for student parking to be used during the construction phase After which the student would return to the first floor of the garage and the patients would be move to parking lot south of the garage (formally used by the students) which would be equipped with parking access control equipment.
      ii. The committee address their concerns with the patients crossing the street from WC Student Garage and possible congestion on the street with people coming in both directions. The members also discussed having better crosswalks and light on the street and a traffic safety crossing guard to assist patients and visitors crossing the street. Voting was done for the temporary parking proposed plan to convert the first floor of WC Student Garage into patients/visitors parking and develop the south side land of WC Student Garage into gravel lot with student commuter parking with an option for traffic crossing guard to assist patients and visitors crossing the street in both directions.
         1) For – 9
         2) Opposed – 0
         3) Abstain – 0
         4) Motion has passed
   b. Jeanne LaMontagne discussed about the upcoming new parking garage planning overview
      i. 4 level parking garage with 2,100 parking spaces in parking Lot 18A
      ii. Using this location reserves prime real estate for Arts District Growth and draws traffic away from congested intersections on Cullen Blvd.
      iii. Proposed start date is the end of Fall 2016 with opening in Spring 2018
      iv. METRO Southeast/Purple line is beginning operations and its impact on traffic will need to be studied
      v. Negotiations with METRO regarding compensation for lost parking spaces continue. Money received form METRO will be used to fund the new parking garage.
II. Approval of March Minutes – Minutes were approved without changes.

III. Updates
   a. Communications/Marketing (Eric Holamon)
      • Permit Sales Messaging:
        1. F/S on sale on April 13
           a. Ecommunication message, news release and UH Digest
        2. Students on sale April 27
           a. Same plan for messaging as above
      • MOD – messaging to campus, East Garage and Calhoun Lofts
        1. Initial message April 17 – April 18
        2. Reminder messages on Thursday, April 23
        3. Release will be posted April 17
      • Participated in Destination to UH on April 16 - 80 students attended
      • 2015-2016 parking permits designed and approved
      • Parking map for summer orientations updated
      • Web updates
        1. New CMS site under construction and review
        2. General updates to current site - banner updates
      • Zipcar promotion at Frontier Fiesta
      • Partnership with ZipCar for future on-campus events: April 20 and April 23
   b. Operations (Paul Lozano)
      i. Summer maintenance project turned in for bidding
      ii. Speed limit signs added for garage entries to inform drivers to reduce speed while driving through garage lanes and prevent accidents.
      iii. City of Houston will begin concrete repairs on east bound lanes on Holman Street starting April 16.
      iv. Metro Police have been out issuing citations to students who were crossing over the fence from Entrance 4 from Lot 4A.
   c. Frontier Fiesta (Bob)
      • Repairs needed for water pipe during event set-up in Lot 12A
      • Filling up the holes in Lot 12B after event breakdown. Bob discussed that if the holes are not fixed by April 19, then the work request will be done by Paul to get them fixed.
   d. Upcoming Events (Bob)
      • UHMSA 5k Drops for Humanity – April 18
      • EMBA Annual BBA – April 18
      • Kids Tri – April 19
      • March for Babies – April 24-26
      • MSA 5k – April 28
      • Cajun Crawfish Bowl – May 1-4
      • Cystic Fibrosis walk – May 9
      • Graduation – Week of May 11
      • Great Strides CF 2014 Walk – May 16

IV. Old Business (Bob)
   a. Reserved Parking Enforcement, TPAC Recommendation
      • Reserved Parking Enforcement policy recommended by TPAC Committee in last meeting for ticket and tow immediately onsite to be effective April 6, 2015 is still on hold for getting new signage. New signs will be added and policy will be effective start of Fall semester.
   b. Gated Lot Access, TPAC Recommendation
• Gated Lot Access policy recommended by TPAC Committee in last meeting to extend the gated lots time to 7pm for all gated lots except 19A and E. Cullen will be effective start of Fall semester.

c. ERP Parking Addition
• 1000 spaces expansion in gravel lot of student parking at ERP with lighting, security kiosk, call boxes and bus routes to accommodate the displaced students during campus events and weekday games. These spaces are scheduled to be available for the Thursday night football game on October 8, 2015.

d. Loading/Unloading area at TDECU
• Bob discussed about the new roll curb off of Cougar Place Drive to give access for vehicles to get off side walk to band area.
• Bob also talked about the adding two new 30 minute loading zone parking spaces in front of the Band building. Use of the loading zone will be strictly for band loading/unloading purpose and should not be used for tailgating or other functions.

e. Subcommittees
• Bob discussed that he will email and set up meetings with the TPAC sub-committees members before next TPAC meeting.

V. New Business (Bob)
a. ERP Shuttle timing
• Bob discussed the results for average waiting time at the ERP stations for the ERP shuttles
  o ERP – Student Lot: 11 minutes
  o ERP – Student Lot 2: 11 minutes
  o ERP – Student Lot 3: 13 minutes
  o ERP – Faculty/Staff Lot: 14 minutes

b. Signage at Lot 8A gravel lot
• Paul’s working with Plant Ops to get the bollards out from Lot 8A gravel lot and getting the new signage up in the lot.

c. Student Fall parking permit sales
• Online sales begin on April 27

VI. Member Items
a. Shawn Vaillancourt discussed that proper signage is needed at the Bauer Loading Zones in Lot 1E to avoid getting citations for people who park in those spaces. Esmeralda Valdez further suggested to put signage there at the loading zones to make it visible for the employees.
b. Vice Chair Matthew Castillo discussed about the following items:
  i. He talked about the solid yellow line on westbound Elgin lane turning Southbound onto Cullen Blvd needs to be clear as it creates confusion for drivers passing by on the street.
  ii. He further mentioned that the parking spaces behind the shuttle bus stops at the ERP should be no parking zones as these spaces were blocked when the shuttle bus stops at the ERP.
  iii. He brings up the discussion with the committee for the commencement being held at the TDECU stadium and people parking and walking across the street from the stadium to attend the event and Metro light rail testing on the commencement day. He suggested to stop the Metro Light Rail testing for fewer hours in the morning until 9 AM. Emily Messa suggested Bob to talk with Chief Moore for not making the testing arrangements for Metro Light Rail on the commencement day.
c. The SGA reps discussed adding a shuttle stop on Holman in front of Garrison Gym as this stop will accommodate many students as they have tests and classes in Garrison Gym.

VII. Adjournment – Meeting was adjourned at 3:40 p.m.
Next Meeting
Date: May 8, 2015
Time: 1:30pm to 3:30pm
Location: PTS Conference Room – Stadium Parking Garage