

Transportation and Parking Advisory Committee

MEETING MINUTES

Date: March 13, 2015

Place: PTS Conference Room, Stadium Parking Garage

Time: 1:30pm – 3:30pm

Attendees: Shawn Vaillancourt, Ruth Manny, Xiaojing Yuan, Shara Zatopek, Dan Olivarez, Matthew Castillo, Clement Agho-Otoghile, Max Ballands, Bob Browand, Paul Lozano, Clifford Kennedy, Darius Dunn, Jessica Mize, Hira Ahmed, Eric Holoman, Pamela Collins

I. Open Forum – No presenter's

II. Approval of February Minutes – Minutes were approved without changes.

III. Updates

a. Introduction of Pamela Collins

- i. Bob introduced new PTS Transportation Demand Coordinator, Pamela Collins, who will be working with Shuttle Operations, Zipcar, Van/Carpooling, and Metro Q Card.

b. Communications/Marketing (Jessica)

- Frontier Fiesta:
 - Reminder Messaging: 3/9/2015 and 3/22/2015
 - Campus wide messaging
 - Specialized messaging to stadium – garage permit holders and cougar village residents
 - Web updates – banner on uh.edu/parking as well as frontier fiesta parking page – <http://www.uh.edu/pts/frontier.htm>
 - News release on closures in UH Digest, CoogNews.
- Follow up on reserved parker survey
- News release on new spaces at ERP in UH Digest, CoogNews
- Participated in the Housing Fair on March 4, 2015
- Partnered with Frontier Fiesta for tabling on March 11, 2015
- Participated in Commuter Services event on March 12, 2015
- Participating in Cougar Preview on March 21, 2015.
- Partnership with ZipCar for future on campus events
- Ongoing process of updating the shuttle videos.

c. Operations (Paul)

i. FY 2015 Summer Maintenance Project

- Full Depth Asphalt Repair – Lot 16D
- Asphalt Surface Repair – Lot 5C, 5D, 9C, 12A, 12B, 16B, C & F, 20A, 20C, 21B, Entrance 18
- Striping – Lot 6A, 8A, 15A, 15G, 19C
- Re-Striping – Lot 18A & Lot 19E
- Concrete Repair – Entrance 1, 4, & 11, University Drive
- Removal of 3 concrete bollards and replacement in Entrance 18

- ii. Upcoming Events on Campus (Bob)
 - Frontier Fiesta – March 26, 2015 – March 28, 2015
 - Center for Student Involvement – March 28, 2015
 - Frontier Fiesta 5K event
 - Department of Campus Recreation – April 19, 2015
 - Houston Texans Kids Tri event (Bike Course)
 - Government & Community Relations – April 26, 2015
 - March for Babies event
 - Chemistry Department – April 28, 2015
 - MSA 5K event

IV. Old Business

a. Citation Fines – defer to V.e.

b. Reserved Parking Enforcement Survey Results

- 146 responses received
 - 41% responded to ticket and tow on-site by enforcement
 - 31% responded to ticket only on-site by enforcement
 - 28% responded to keep current reserved policy
- Survey Analysis
 - a. Gated Lots (49% of total reserved parkers)
 - Keep current PTS reserved policy: 36.5 %
 - Ticket only on-site by enforcement: 36.5%
 - Ticket & Tow on-site by enforcement: 27.1%
 - b. Ungated Lots (60% of total reserved parkers)
 - Keep current PTS reserved policy: 14.6%
 - Ticket only on-site by enforcement: 19.5%
 - Ticket & Tow on-site by enforcement: 65.9%
 - c. Citations issued for reserved lots since September 1
 - 124 citations for gated lots (mostly in 6B & 13A)
 - 180 citations for ungated lots (mostly in 19F, 6A, CVII)
- Vice Chair Mathew Castillo and Chair Xiaojing Yuan both suggested enforcement on-site for ungated reserved lots as 65.9% reserved parkers responded in favor for enforcement on-site. The committee discussed and voted for ticket and tow immediately onsite by parking enforcement and to have new signs added in all the ungated reserved lots to show ticket and tow on-site to be effective April 6, 2015.
 - i. For – 8
 - ii. Opposed – 0
 - iii. Abstain – 0
 - iv. Motion has passed
- Bob discussed that mass emails will be sent out to students and reserved parkers by April 1st letting them know that the spaces will be enforced on site by parking enforcement by April 6th. Shara Zatopek also suggested to communicate to traffic court committee letting them know that all ungated reserved lots will be enforced on site by enforcement.

V. **New Business (Bob)**

a. Signal Timing at Wheeler and Cullen

- Bob discussed that Mike Wheeler from Facilities Operations & Management have talked with the city and city would like to wait until mid-April to come out and test the signal timing as the metro is testing the metro light rail.

b. Parking for HBSB and Optometry

- Bob discussed that he had a meeting with Optometry, HBM 2 project Manager, and other stakeholders to talk about the site plan and parking. Two patient parking suggestions came out of that meeting;
 - Convert the first floor of the WC Student Garage to patient/visitors parking.
 - Develop the land on the south side of WC Student Garage. Bob is working with Trent Williams from UH FPC to get the cost estimate to asphalt the lot with the gate equipment. This lot can continue to be used after construction is completed.

c. Parking in front of Religion Center and TDECU stadium

- i. Bob is still looking to find a solution for both loading/unloading zones in front of religion center and TDECU stadium.

d. Way Finding Booklet

- i. Bob talked about the new campus booklet developed by the College of Architecture to show the 8 color coded campus districts including Art, Athletic, Biomedical, Central, Cullen North, Energy, Professional and Residential districts. The booklet will be included in the new student orientation packet this summer.

e. Sub-committees: Bob talked about the three TPAC sub-committees and asked representation from SGA, Faculty Senate and Staff Council

- i. Parking Citation Fines/Parking Enforcement Program
 - 1. Members: Vice Chair Mathew Castillo, Shara Zatopek, Paul Lozano & Clifford Kennedy
 - ii. Transportation Demand Management
 - a) Shuttle Service
 - b) Car-share, METRO, Car/Van Pooling, Bicycles
 - 1) Members: Bob Browand, Pamela Collins
 - iii. Visitor/Event Parking
 - 1. Members: Clement Agho-Otoghile, Ruth Manny & Bob Browand
- b. Bob will email and set up meetings with the TPAC sub-committees represented members.

VI. **Member Items**

- a. Max Ballands talked about the student ERP shuttle to look at the timings of the ERP shuttle bus route.
- b. Max Ballands brings up the discussion for the cars parked illegally along the fence in the north side of parking lot 8A. Paul suggested that additional signage will be added to make students aware of no parking areas.
- c. Vice Chair Mathew Castillo talked about the policy for gated lots which open in the evenings and students being parked without permits. He suggested rewording the signs to bring awareness to students of the policy. The committee discussed the current policy of the gated lots and voted to extend the gated lots time to 7pm at all gated lots except 19A and E. Cullen.

- Motion to vote: first by Clement Agho-Otoghile, seconded by Vice Chair Mathew Castillo.
- All in favor

d. The committee further discussed and suggested to communicate the new policy for both reserved ungated lots enforcement on-site and gated lots timing change by April 1st, to all the students.

e. Vice Chair Matthew Castillo discussed that proper signage is needed at the Elgin Street signal light by the General Services building to control the traffic between the UH Golf Carts and vehicles to avoid potential traffic accident. Bob further discussed that he will talk with Mike Wheeler about getting the city engaged to come out and put signage or flashing light signs.

VII. Adjournment – Meeting was adjourned at 3:39 p.m.

Next Meeting

Date: April 17, 2015

Time: 1:30pm to 3:30pm

Location: PTS Conference Room – Stadium Parking Garage