I. Approval Items
   A. Meeting Minutes from Nov. 19th meeting and December 3rd meeting approved
   B. Game Day Communication Materials for Cougar Pride Donor Parking presented by James Nicas
      A. Not requesting the same plan for game day parking as last season where the Lot was closed all day
      B. Will come back to the committee in the near future to discuss what time the Lots will be closed off in preparation for game
      C. Today wanted to share the communications materials for the upcoming season, taking into account the stadium garage parking construction
      D. Need the information to go out to the donors
      E. Do not have all the game dates yet, but will inform the committee as soon as released
         1. Keeping in mind the possibility of a Thursday or Friday game at home
         2. Please refer to the map, not much different from the past Game Day parking maps sent to Cougar Pride Donors
      F. Differences from last season- going to use Lot 16 and the lot next to the Intramural fields for game day Cougar Pride Donor parking
         1. Will have 35-40 passes for faculty members who need to use for weekend research
         2. Will also continue to provide shuttle services from Lots to the stadium and around campus, 2 hours prior to the game paid for by Athletics
      G. Please have all communication items available on the Cougar Athletics website
         1. Make sure that the passes are given to the Dean of NSM’s Office well ahead of time
      H. Committee preliminary approval of the communication materials pending UH Athletics return when they know about the schedule and continue to communicate with committee about Game Day Parking plan
         1. Suggests to let UH community know when they buy permits to know what the game day parking outlook

II. Information Items
   A. Priorities and Goals for Parking and Transportation Services
      1. Temporary Parking solutions to help compensate for the construction projects- to ensure that there are temporary options available for Fall 2011
      2. Special Event Policy- revisit and review policy that was approved last semester and work to implement soon
      3. Establishment of the Alternative Transportation Program-establish a program for incentives for alternative transportation on campus
      4. Infrastructure and Parking Policy- a policy that would increase the
communication between facilities and planning committee and to improve on future construction projects by ensuring parking strategies with new buildings

B. Updates on Construction
1. Leek Street - currently a situation with the utilities under the land that is causing challenges in building the temporary parking situation
2. New Stadium garage will be starting construction in August and open by Summer of 2012
3. Bayou Oaks Parking in the Front Lawn area - currently being revisited due to it being an a 100 year flood plain, will work with FP&C
4. ERP Parking – need to continue to launch and remind people that ERP is an option
5. Y Building - spoke to FP&C and have the go ahead as of now that when the Y building is torn down, the space could be used for parking purposes
6. McGregor Parking currently being evaluated
   a. Committee request - to see about speeding up the McGregor temporary option, good for long term
7. How about land next to Chinese Star that is fenced off? Currently privately owned and will not sell, university has tried to negotiate, out of the price range

C. UH Cougar Shuttle Update
1. Must re-evaluate the service
   a. Services over the summer and throughout the semester
   b. Coming up to the Year 4- renegotiations
      1. $47/hr right now for service, AFC (Cougar Line provider) request is $53/hr
      2. 35,000 hours worth of trips with the Cougar Line Shuttle
      3. Fuel surcharge 2% increase
      4. Have option to re-evaluate service and if want to look into new options for service, need to know as soon as possible
   c. Committee requests
      1. Analytical report on the shuttle services
      2. Usage/Buses/Possibilities
      3. Operations

D. Winter Break Updates
   a. Meetings with Faculty, Staff and Student Groups
      1. Shared the strategic plans for parking and the discussions from committee
      2. Good feedback and ideas from visits

III. Action Items
A. Plan of action for Special Event Policy, Alternative Transportation Plan, Infrastructure and Parking Policy
   1. Follow up from last semester and goals for the committee this semester
B. Charge committee members to ride Cougar Shuttle before next meeting
   1. Please ride Cougar Line before next meeting
C. Alternative Transportation Sub Committee
i. Charged with working with Eric on Alternative Parking Transportation Plan
ii. Committee Volunteers for the Green Commuter Fair

IV. Adjourn