DATE: September 21, 2007  
Location: Conference Room of the Parking Enforcement Office, near Parking Lot 12A  
Time: 1:30pm – 3:00pm  

Members Present:  
Rick Bannerot, Professor, Engineering  
Nick Holdeman, Optometry  
Joan O’Connor, Library  
Daewon Byun, NSM/Geos  
Robert Walker, Staff Council  
Stephen Quezada, Student Association  
Shameria Davis, Student Association  

Ex-Officio Members Present:  
Robert Browand, Director, Parking and Transportation  
Dave Irvin, Associate VC/VP, Plant Operations  
Paul Lozano, DPS Enforcement Supervisor  
Syed Kamran Riaz, Associate Dean, Student Affairs  
Fidel Ramirez, Assistant Director, Parking and Transportation  
Linda Steber, Program Coordinator  

Members Absent:  
Maria Saldana, Academic Affairs  
Kelli Harper, Student Association  
Chase Gutierrez, Student Association  
Bilal Zakaria, Student Association  

The meeting was called to order by Robert Browand at 1:30pm.  

I Introduction of Members  
A. First meeting of the year, members introduced themselves and were issued a membership roster along with a copy of the committee role and scope.  

II New Business  
A. Resident Halls Parking Areas (1A, 6A, and 11A)  
   Ms. Howell, a concerned parent, asked to address the committee regarding an incident that occurred on August 23, 2007 in RHE Lot 6A.  

   Mr. Browand gave the committee a brief summary of the incident in which several vehicles were vandalized. Through the use of the security cameras UHDPS was able to identify one of the vandals.  

   Ms. Howell expressed her concern over the incident and asked that TPAC discuss ways to deter such actions in the future. Her suggestions included installing access control gates, improve lighting, and fencing off the area.  

   Mr. Bannerot stated this is a serious matter that is ultimately a issue for the UH Police Department but that we could make recommendations  

   It was agreed upon by the committee that access control gates would not keep unwanted guest out of the parking area and that it cost associated with their installation could not be justified.
It was suggested that this area be reviewed during the next Walk in the Dark event sponsored by the SGA to determine the quality of lighting compared to other parts of campus.

Capt. Wigtil suggested making the surveillance camera system software available to Residential Life and Housing so they could also monitor the RLH areas.

TPAC agreed to recommend that UHDPS look at increasing the number of cameras and put up better signage regarding video surveillance.

Mr. Riaz suggested that UHDPS park a marked Police car in or near the lot on random nights.

B. After Hours Parking at Lot 13A
Mr. Browand explained to the committee that the parking gates around campus go up at 5pm to allow evening students to park closer to the building. The exception is Lot 13A where the gates go up at 6pm.

He informed the committee that he has received several complaints from students concerned about the upcoming time change and the fact that it will be getting darker earlier. He suggested that perhaps the gates should go up at 5:30pm instead of 6pm.

Mr. Riaz stated that we should do a lot count before we make a decision. Mr. Browand agreed.

C. Election of New Officers
Mr. Browand asked for nomination for committee chair and co-chair. Mr. Bannerot volunteered to place his name in for chairperson and he also suggested Mr. Holdeman as co-chairperson. Mr. Holdeman stated that it would be hard for him to attend the meetings because he has patients and sometimes he’s giving a lecture off campus.

Mr. Browand stated that since all members were not present he would send out an e-mail to the members asking for their notations and that a vote would be scheduled for the next meeting.

D. Fall 2007 Parking report and Pictorial Analysis
Mr. Browand presented the committee with a packet entitled Parking Report and Pictorial Analysis. The document contained facts and figures relative to parking permits and citations. The report also included a list of accomplishments and goals for the upcoming year.

One of the goals is to update the campus parking map. The committee made several suggests such as;
1. Using google maps (Mr. Byun).
2. Clearer identification of buildings, shuttle bus stops and bus schedule (Mrs. O’Connor).
3. Identifying METRO Bus stops (Mr. Bannerot)

Another upcoming project is the roll-out of the new UH shuttle buses which the committee had the following recommendations:
1. Sell advertising on the bus (Mr. Holdeman).
2. Post METRO schedules especially on the Tan Route (Mr. Bannerot).
III Other

Mr. Lozano stated that starting next weekend his office will start enforcing parking violation on campus.

Mr. Browand asked the committee if the time and the location of the meeting were okay. The response was that the time was okay but maybe we could look into other areas for the meeting.

The meeting was adjourned at 3:30pm