Minhthu opened the meeting to discuss the Property Accounting Issues & Finance Reporting.

1. Introduction – Introduction of Usha Mathew for University of Houston – Clear Lake

2. Status of AP Interface with PSAM
   AP/AM Integration – Due to program difficulties and lack of personnel. No firm date at this point.

3. SPA Year End Preparations Update
   Minhthu handed out some information on SPA (State Property Accounting) information from the Department of Fiscal Integrity – SPA Team, and reminded the group to make sure their agency’s published information on FMX is current. And agency year end SPA reconciliation checklist.

4. Discuss of the 2009 Gains and Losses on Asset Disposals with David Ellis
   o Gain / loss on disposal of capital assets – It has not been recognized, but need to come up with a strategy for recording and reporting transaction.
     a. Accounting entry
     b. Are any campuses recording theses?
   o Disposal of capital assets – Sell auction, outside company auction.
     a. How many different ways does this occur? (trade in, salvage, auction, sale, etc)
     b. Accounting entry
     c. Accumulated depreciation associated with disposed of asset
   o Accumulated depreciation - Need to develop best practices standards for recording and reporting transaction identified below, and implement system-wide application.
     a. Identifying end of year balance for each tagged asset
     b. Identifying middle of year balance for a tagged asset
     c. Accounting entry
5. Phyllis Rusk of Financial Reporting presented the 34236 new account code set up for reduction of accumulated depreciation on sale/disposal of capital assets.

6. Other group concerns - PeopleSoft Asset Management can carry depreciation but it hasn’t been done accurately. Most agencies are using SPA depreciation. Need to develop best system to the point where we can trust our system instead of using SPA to get depreciation.

7. Meeting adjourned