

UNIVERSITY of  
**HOUSTON**

YOU ARE THE PRIDE

Meeting Minutes

Subject	Capital Projects Executive Leadership Review	Date	June - July
Facilitator	Spencer Moore	Time	1:00-2:00
Attendees	<u>Carl Carlucci, John Antel, Dave Irvin, Ed Hugetz, Craig Ness, Spencer Moore, Melissa Rockwell, Tom Ehardt</u> <ul style="list-style-type: none"> <li>• Those present underlined</li> </ul>		
Location	E. Cullen 226 Conference Room		

Key Discussion Points		
No.	Topic	Action Items
1.	CEMO Hall	<ul style="list-style-type: none"> <li>• Continued to remove water from both auditorium and classrooms through manual pumping.</li> <li>• Results indicate source is surface water but definitive conclusion has not been reached</li> <li>• Ulrich Engineers' expert in soil mechanics, hydraulics and geotechnical issues related to this problem has been retained</li> <li>• Project team is meeting weekly on Thursday mornings to review status</li> <li>• Ulrich Engineering is assessing current issues and will issue study/recommendations within two weeks.</li> </ul>
2.	Fleming Addition	<ul style="list-style-type: none"> <li>• Construction commenced on July 6.</li> <li>• Currently no issues on the project</li> </ul>
3.	Science Complex Funding	<ul style="list-style-type: none"> <li>• Approved to re-allocate funds from Old Fleming project to SR-1 for additional scope required for the HVAC/Chilled water corrective measures.</li> <li>• Direction also received this is not a change in the bottom line budget of \$57m so re-approval by the UHBOR is not required.</li> </ul>
4.	Old Fleming	<ul style="list-style-type: none"> <li>• Reviewed the program scope currently listed in the master plan, which is minimal. States building will be used for offices and low level functions.</li> </ul>
5.	SERC Phase III	<ul style="list-style-type: none"> <li>• Reviewed schedule and budget, no issues.</li> <li>• Request for a BSL 3 lab was circulating by the end users. At this time no direction towards programming or design is commencing</li> </ul>
6.	Dr. Akay's Lab	<ul style="list-style-type: none"> <li>• Design in Progress.</li> <li>• Project construction will commence in November with completion in January/February.</li> <li>• This project is not requiring emergency approval from the THECB as construction will not start prior to the SERC Phase IV submission. Hence no reason to issue early.</li> </ul>

Key Discussion Points

No.	Topic	Action Items
7.	Fleming Physics Labs	<ul style="list-style-type: none"> <li>Reviewed budget and schedule. No issues.</li> <li>Substantial completion scheduled for first week of December.</li> </ul>
8.	SR-1 (Office on level 1)	<ul style="list-style-type: none"> <li>Project on hold per Provost Office</li> </ul>
9.	ERP – Beams and Blades	<ul style="list-style-type: none"> <li>Proceeding with study on the Blades portion of the facility. Beams is cancelled</li> <li>Blades will remain in their original boundaries</li> </ul>
10.	Petroleum Engineering	<ul style="list-style-type: none"> <li>No issues with budget or schedule</li> </ul>
11.	Health and Biomed	<ul style="list-style-type: none"> <li>No issues with budget or schedule.</li> <li>Reviewing pricing and impact of change for level 3 from academic space to wet lab space.</li> </ul>
12.	Classroom and Business Building	<ul style="list-style-type: none"> <li>Continue to meet with project team to assess issues with functionality of the building.</li> <li>Addressing issues to Provost Office for approval.</li> </ul>
13.	Blaffer Gallery	<ul style="list-style-type: none"> <li>Met with end user to review scope, schedule and budget. Budget issue has not been resolved. Provost office to advise of final project budget then we will proceed with contract negotiations with the preferred architectural firm.</li> </ul>
14.	Hilton Hotel	<ul style="list-style-type: none"> <li>Finalizing close out financial issues on current scope of work. During renovation, issues cited many Life Safety code violations.</li> <li>FPC developing scope of work to address these issues.</li> </ul>