

Meeting Minutes

Subject	Capital Projects Executive Leadership Review	Date	April 23, 2010
Facilitator	Spencer Moore	Time	4:00-5:00
Attendees	Carl Carlucci, John Antel, Dave Irvin, Ed Hugetz, Craig Ness, Spencer Moore, Melissa Bellini		
Location	E. Cullen 226 Conference Room		

Key Discussion Points		
No.	Topic	Action Items
1.	Science Complex <ul style="list-style-type: none"> - SERC – Dr. Aka Lab - Fleming Renovation – Labs on Level One - SR-I 	<p>Dr. Akay’s Lab – Hold on project until funding is provided.</p> <p>Fleming Labs – Proceed with renovation. Funding from \$57M Science Complex.</p> <p>SR-1 – Proceed with pricing for infrastructure improvements. Life Safety and Infrastructure improvements to be conducted concurrently.</p>
2.	UHV - Update	Proceeding to update UHBOR and THECB on proposed strategy for buildings due to budget shortfall. UHBOR in May, THECB in June
3.	ERP Update <ul style="list-style-type: none"> - Building #4 - Petroleum Engineering - Machine Shop - Selva Lab 	<p>Petroleum Engineering – NTP for construction to be issued on June 1. Beneficial Occupancy Oct 31, 2010</p> <p>Machine Shop - Located in Bldg. 7. Proceed with design to further confirm budget as engineering only has \$500k.</p> <p>Beams and Blades – proceed with preliminary design and feasibility study for placement in Bldg. 7.</p>
4.	Cemo Water Infiltration Update	Evaluate process in progress. Final report projected to be completed on May 3, 2010.
5.	Fuel Farm Alternative	No action
6.	Space Management	Further development required by Plant Operations and the Provost office on structure, deliverables, process.
7.	Stadium Parking Garage	Project on hold for now.

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8.	Hilton Hotel Temporary Occupancy	Meeting on May 5 th to review action plan and proposed budget for life safety requirements.