# Meeting Minutes

**Subject**  
Capital Projects Executive Leadership Review

**Date**  
April 23, 2010

**Facilitator**  
Spencer Moore

**Time**  
4:00-5:00

**Attendees**  
Carl Carlucci, John Antel, Dave Irvin, Ed Hugetz, Craig Ness, Spencer Moore, Melissa Bellini

**Location**  
E. Cullen 226 Conference Room

## Key Discussion Points

<table>
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<th>No.</th>
<th>Topic</th>
<th>Action Items</th>
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| 1.  | Science Complex  
- SERC – Dr. Aka Lab  
- Fleming Renovation – Labs on Level One  
- SR-I | **Dr. Akay’s Lab** – Hold on project until funding is provided.  
**Fleming Labs** – Proceed with renovation. Funding from $57M Science Complex.  
**SR-1** – Proceed with pricing for infrastructure improvements. Life Safety and Infrastructure improvements to be conducted concurrently. |
| 2.  | UHV - Update | Proceeding to update UHBOR and THECB on proposed strategy for buildings due to budget shortfall. UHBOR in May, THECB in June |
| 3.  | ERP Update  
- Building #4  
- Petroleum Engineering  
- Machine Shop  
- Selva Lab | **Petroleum Engineering** – NTP for construction to be issued on June 1. Beneficial Occupancy Oct 31, 2010  
**Machine Shop** - Located in Bldg. 7. Proceed with design to further confirm budget as engineering only has $500k.  
**Beams and Blades** – proceed with preliminary design and feasibility study for placement in Bldg. 7. |
<p>| 5.  | Fuel Farm Alternative | No action |
| 6.  | Space Management | Further development required by Plant Operations and the Provost office on structure, deliverables, process. |
| 7.  | Stadium Parking Garage | Project on hold for now. |</p>
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<tr>
<td>8.</td>
<td>Hilton Hotel Temporary Occupancy</td>
<td>Meeting on May 5th to review action plan and proposed budget for life safety requirements.</td>
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