University of Houston System
Chief Financial Officer Meeting
June 04, 2009
11 a.m. – 1pm
UH – Main Campus

Meeting Minutes

Carl Carlucci          David Bradley
Michelle Dotter       Wayne Beran

Legal Affairs/General Counsel
- Changes/Streamlining to Contract Processing
  - In order to maximize efficiency and comply with rules
  - Try to reduce the number of agreements that come through Counsel
  - Allow departments to handle certain non-standard contracts
  - Try to go paperless/submit electronically for review
  - Legal Counsel will provide training to departments if needed

Facilities, Construction & Master Planning
- Spencer Moore – New Exec Director for Facilities Planning

Finance
- FY2010 – FY2011 Appropriations
- FY2010 Budget
  - Faculty & Staff Raises
  - Tuition Increases
  - Endowment Payout
  - New Budget nodes for Travel/Entertainment and Scholarships/Fellowships
  - Budget Development Calendar
- SAMs Review:
  - Travel/Entertainment Policy Changes
  - Mid-Year Increases (02.B.04)
  - Purchasing Limits (03.B.01) – (specific numbers removed)
  - Telephone Cards (03.A.04) – (questions if these are these needed anymore)

University Services

UH-Clear Lake Items

UH-Downtown Items
- +/- $7.4M of Hurricane Ike Recovery money

UH-Victoria Items
Next Meeting: 11:00 a.m., Wednesday
July 01, 2009
UH – 226 E Cullen Bldg