SPACE INFORMATION DATA FLOW

- FAMISCAD AutoCAD Interface
  - Room # and area

- CB FACILITIES REPORTS CB11, CB14, CB5

- Tax-Exempt Bond Post Issuance – private business use REPORT

- FAMIS
  - GRANT (PI) DATA
  - FPC Staff Validation
  - Space Survey
  - Dept. Use & Occupant Data

- PEOPLESOFT
  - Building #, HR Data (Personnel and Dept), CIP Codes
  - Bldg & Rm Data

- ASTRA
PROPOSED SCHEDULE FOR FAMIS SPACE SURVEY

- **April 2012**
  - DBA/Space Representative Training

- **June 4-22, 2012**
  - Space Survey Period

- **July - August 2012**
  - OFI Staff Validate Inventory

- **September 2012 -**
  - Report and Certify CB facilities Reports
New Building/Building Addition Projects (Facilities Planning and Construction)

Minor Planned Projects Renovation Projects (Facilities Management)

Space owner or Space function changes outside of the Annual Space Survey Period (Division/College/Department)

Division of Research – PI and Grant Information (Start and End Dates, Project amount) (Division of Research)

If change in Space Type or Room Area

FM PM Report Space Change using Space Update Form to Office of Facilities Information

Notify Office of Facilities Information via Email or Space Update form

Process to be developed (Integration with Grant Information System)

FM PM deliver to Office of Facilities Information via polylined CAD Drawings

FPC PM deliver to Office of Facilities Information

Office of Facilities Information Staff updates room numbers, room areas, drawings

Annual Space Survey Open for College/Division and Departmental Update

Departmental Space Representatives identified by CB receive Survey Data

Departments make needed updates to space information. Submitted to CBA for review and Approval

CBA reviews approves/certify - submits to Office of Facilities Information

Office of Facilities information review and on approval, Push to FAMIS database

Nightly Feed into PeopleSoft

Staff Occupancy Information (Physical Staff Location) (Human Resources)

Process to be developed with HR

Facilities Inventory Update Project

WORK ORDER MGMT

HMS (Room Data)

Ad Astra (Rooms)

EHS (Lab Data)

Any Other Systems