College/Division Administrator Meeting  
Room 302, Melcher Hall  
February 12, 2009, 9 AM to 11 AM

Agenda

Dr. Carl Carlucci
• Budget Reduction  
• Administrative Oversight

Don Guyton
• Introduction of Internal Audit Staff

Joan Nelson
• Performance, Communication, and Development (PCD)  
• I-9 Process

Raymond Bartlett, Marli Bober, and Joan Nelson
• Payroll Direct Deposit and Pay Card Distribution

Marli Bober and Carla Ponzio
• Timesheet Processing Changes

Sandi Gardea, DD Carpenter, and Gudelia Coria
• Update from Corestaff

Emily Messa
• Recycle Mania

Mike Glisson
• Red Flag Rules Workshop

Other items from the group