Bookstore Advisory Committee
October 10, 2012
Open Forum
Chair & Vice-Chair Elections

• The Chair will be responsible for working with the committee and partners in developing meeting agendas, leading meetings, and making sure there is adequate participation from members.

• In absence of the Chair, the Vice-Chair shall preside with the full authority of the Chair.
Updates & Information
Roles & Responsibilities

• Committee
  ✔ 8 Voting members

• Committee Purpose
  ✔ Advise Executive Management Team for Admin & Finance
  ✔ Engage with Campus Constituencies
  ✔ Provide feedback on current book store services
  ✔ Build consensus for new program initiatives
  ✔ Facilitate campus dialogue on all book store issues

• Book Store Purpose
  ✔ Conduit for exchanging information regarding book store services
  ✔ Provide advice and assistance related to:
    ➢ Textbook pricing
    ➢ Buy-Back rates and policies
    ➢ Timeliness of submitting Textbook orders
Committee By-Laws

• The 2012 By-Laws sent to current members
  • Posted at: http://www.uh.edu/af/docs/BAC/BAC_bylaws.pdf

• Online agenda request process
  • Posted at: http://www.uh.edu/af/committees/bookstore_agenda.htm
B & N Updates

• University Center – Continued Store changes during UC renovations
  ✓ What we learned – On-line orders continues to grow – up 30% over LY
  ✓ Will move on-line pick-up to the back of the sales floor for spring RUSH to allow for better/faster customer service.

• UH Fan Shop – Stadium Parking Garage
  ✓ Grand Opening – Great turn out of students and fans
  ✓ What we learned – Game Day staff shirts are changing for Fan Shop staff from red to gray, to enhance service to customers in-store only.
The Fan Shop – Grand Opening Celebration
Textbook Adoptions

• Spring 2013
  ✓ First Due Date: **October 26, 2012**
  ❖ 3% submitted vs 3.8% submitted last LY (to date)
  ❖ Registration estimated start date mid-November
  ❖ 69% submitted by December 1, 2011 for Spring 2012

✓ Key Targets for **Summer 2013/Fall 2013**
  ➢ First Due Date: **March 22, 2013**
  ➢ Registration estimated start date early April
  ➢ 17% submitted by April 1, 2012 for Fall 2012
Bookstore and SGA are working together to improve book adoption submission and processes. Textbook affordability sub-committee will continue to form textbook protocol guidelines for campus and departments.

Partner with Faculty and Faculty senate, share bookstore programs, digital options available; like Faculty Center Network, open source content, and NOOKstudy LMS Blackboard Integration.
✓ All ready renewed for Spring 2013
• Will participate in New Student O-Team Leadership training.

• Continuing partnership with Enrollment Services for presentations during all orientations and ads for Parent’s Guide – **Igniting Freshman Communication**
Textbook Subcommittee

• This is an annual Sub-Committee created to focus specifically on textbook adoptions and affordability. This year we are charged with ensuring that the Student Government Association (SGA) has standard protocols for textbook adoptions.

  ✓ This committee increases awareness and helps to understand the textbook adoption and affordability parameters.

  ✓ Work with Tammy Hoskings, Director of Faculty Development & Instructional Support – comprehensive document is currently being reviewed.

  ✓ A communication plan is being developed – the first email is scheduled to go out Friday, October 12, 2012

• We need a member from each constituent group to represented on the sub-committee.
New Business
Next Meeting
November 14, 2012
12 p.m. – 1:30 p.m.