TPAC COMMITTEE MEETING

Friday, February 17, 2017

1:30 p.m. – 3:30 p.m.

Committee Attendees: Bob Browand, Esmeralda Valdez, Paul Lozano, Cliff Kennedy, Patrick Cirino, Ruth Manny, Elsie Myers, Lynn Smith, Matthew Castillo, Carlos Iniquez, Elliot Kauffman, Andrew Bahlmann, Eric Holamon, Leighanne Dean, Roger Epps, Allen Stewart, Jeremy May, Shawn Vaillancourt, Monica Phelps

Absent: Ruby Obi, Shane Smith, Rohini Sethi

Visitors: N/A

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<th>TOPIC</th>
<th>DISCUSSION</th>
<th>ACTION/FOLLOW-UP</th>
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<td>Introduction – Open Forum</td>
<td>Called to Order/Welcome by Bob Browand and Elliott Kaufman at 1:30 p.m.</td>
<td>N/A</td>
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<td>All voted in favor to approve.</td>
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<td>Approve Minutes Jan. 20, 2017</td>
<td>Motion granted by Committee to approve January minutes.</td>
<td>N/A</td>
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<td>GENERAL UPDATES</td>
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<td>Communications and Marketing Team</td>
<td>Leanne gave Marketing updates on Marketing Blog and web pages. Did slide show on presentation on Frontier Fiesta Day and Spring Outreach Campaign.</td>
<td>N/A</td>
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<td>TS Operation Updates</td>
<td>Paul gave updates on operations. Two days of monitoring the garage with the new video enforcement camera, recently there have been 23 citations in the garage at the Welcome Center. The new camera program is making an impact.</td>
<td>Ongoing. (Paul)</td>
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<td>COAST Shuttle Project Updates</td>
<td>Eric gave customer service updates on the project. Spoke on changing name of economy permits new name: (<strong>Remote Campus Permit</strong>). This will be part of the education campaign. Faculty permit sales will start mid-March with student sales starting early April.</td>
<td>Ongoing. (Eric)</td>
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| Video Enforcement Presentation | Bob made presentation on new Video Enforcement program; it is throughout the campus.  
  - Some of the current cameras are outdated. Cameras are in the process of being upgrade  
  - Paperwork has been submitted to Human Resources to approve a position to conduct the video enforcement. This key job function of this position will review all tapes on the videos and write citations  
  - If students don’t pay their citations it will be transferred to their fee bill  
  - If a person receives four or more outstanding citations their car will automatically be towed  
  Matt Castillo inquired if this is being advertised on social media regarding the Video Enforcement Program? It will be once the new position is in place. | Bob |

| Old Business | Stadium Ramp – Bob updated Committee on the current condition of the ramp. Committee reviewed slide show pictures. Suggestions from the Committee were:  
  - Leanne made suggestion to put up “Slippery when Wet” signs in that ramp area  
  - Andrew made suggestion to place tape on stairs to avoid anyone from slipping  
  - New Garage 5 will have stairwells instead of ramps so this problem should not exist in that garage  
  Resolutions for Parking Compensation (Proposal) – Elliott made presentation to Committee. Will be proposing this to all counsels for feedback.  
  Proposal draft contents and suggestions from Committee:  
  - Construction of the Parking lots; propose 150% of the parking cause  
  - Committee had questions about gated lots  
  - Adding more verbiage to proposal for blank spaces  
  - Construction cost for building more parking lots  
  - Replacement cost of parking lot versus more parking garages  
  - Check box system be incorporated into proposal for each phase of building projects before moving to next construction of parking lots and garages.  
  - Suggested target to have this proposal submitted for approval; May, 2017. | Bob will speak to Facilities to come out and assess the problem.  
Committee (Revisions will be discussed in March 31st meeting).
### Old Business (continued)

**Comments from Esmeralda regarding the proposal:**

- Committee advised to fall within the guidelines of the University and Texas Codes.
- Hired a Facility Planner to assist in bridging the gap when things are being discussed. The Facility Planner will help strategize our plans for future parking lots and garages to accommodate our Faculty, Students and Staff.
- Main emphasis is: we must have a solid parking plan.

Question raised by Esmeralda - will this proposal be considered legal to pass per the University’s guidelines? Esmeralda shared research with Committee; It will be considered illegal per Texas Government Code. She shared research regarding Mapping Policies with Committee which has strict guidelines regarding receiving funds for these types of projects for the University. The University receives most of their funds from higher education funds. More research is needed to make sure that the proposal will fall within the guidelines of the University and State policies. Esmeralda also proposed the question to Committee: Have we conducted a government poll to see what rent has Parking and Transportation been paying back to the state?

- Question raised by Dr. May – could we meet with Facilities to give some feedback on suggestions? Facilities suggestions could be incorporated into the proposal beforehand.

- Bob discussed calculations – The cost of annual rent would be between 1.5 and 2 million if we made use of the new land. Calculations are based on the land that was purchased for the ERP building.

- Question from Ruth about possibly considering changing our name from “Auxiliary.” Committee stated all across the state our area is titled “Auxiliary.”

Matthew C. made suggestion to create a policy that the Committee would have to give an approval before the project could move forward?

- Matthew will write up a DRAFT policy.

Dr. Riaz stated the Committee should present this proposal to the University Legal Counsel for suggestions and feedback before we move forward with the proposal.

Dr. May made suggestion to separate the proposal from the impact study; make them separate. That will allow us to speak to General Counsel to inquire what would it take...
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<th>Old Business (continued)</th>
<th>to fund replacement parking without waiting on the impact study. Also, a focus study should be part of the proposal.</th>
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<td><strong>New Business</strong></td>
<td>Reserved spaces behind MSM&lt;br&gt;• What are the expectations for these reserved parking spaces (question raised by Andrew B)&lt;br&gt;• Bob reached out to MSM and they want those spaces available 24 hours.</td>
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<td>Basketball Area Renovation Updates – Bob made slide presentation&lt;br&gt;• Renovation work is scheduled to start around March 13th; duration: late 2018 scheduled complete date: December, 2018&lt;br&gt;• Lot 15A will be taken off-line during that scheduled time period; current parkers will be relocated to Lot 15H (gated lot near softball facility and tennis courts). If parkers would like to relocate to the stadium parking garage; we will offer them a prorated; rate of $83.00 for the year 2017.&lt;br&gt;• 6 to 8 parking spaces facing the Basketball arena will also be taken off-line.&lt;br&gt;• Email on renovations should go out the middle part of March.</td>
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<td>New parking lot south of the WCSG will be a faculty staff ungated lot.</td>
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<td>College of Pharmacy Parking&lt;br&gt;• 240 Faculty and Staff will be moving into the building. 122 are currently at TMC; most will be brand new parkers to campus. Student count is 262. Demand for parking in the Heath and Biomed area is going to increase by 754.</td>
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<td>Spur 5 – Update&lt;br&gt;• Bid in motion. Bob met with Real Estate Development Department. Deciding if the is feasible to purchase land.&lt;br&gt;• Matt made suggestion to estimate how much it would cost? How much per parking spot to make it into a lot. Matt stated that we really need to try to find funding for this project if at all possible.&lt;br&gt;• Esme spoke about possibly have a trail connected from the ERP building to the Spur 5 area.</td>
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<td>F/S Ungated Parking&lt;br&gt;• Bob ran numbers: 2,885 current active permits&lt;br&gt;• Will come up with a plan</td>
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| New Business (continued) | • Bob and Eric made suggestion to create a special permit to be able to park in different areas. Model the permit off of UT at Austin and Texas A&M. Will be considered a “down parking permit.”  
Parking around old Leek Street Lots  
• Neighborhood complaining that vehicle are parking on grass  
• Fine for parking on grass is $60.00.  
• Suggestion from Bob to move the cable system out to 6 feet from the street Calhoun Lofts – Currently getting recommendations on what is permitted. Made suggestion to fill it in or curb that area. Possibly make 20 minute parking spaces. | Bob will contact the city of Houston.  
Bob |
| --- | --- | --- |
| Member Items | • Paul spoke on PBS Lots. Matt asked when the lot will be stripped.  
• Matt spoke on Wheeler and Calhoun Lot  
• Elliott spoke on RA – CU 1&2 conversion for residence only parking; have it zoned. | Bob and Eric  
Paul |
| Open Discussion | Committee discussed next meeting being moved on March 17th; that will be a University Spring Break holiday for all Faculty and Staff. | Committee voted all in favor of having next meeting on Fri., Mar. 31st |
| Adjournment | Meeting adjourned at 3:45 p.m. | Meeting, Fri., Mar. 31st – CANCELED – Next Meeting, Fri. Apr. 21st |