Transportation and Parking Advisory Committee
Meeting Minutes for October 20, 2017

Voting Members in Attendance:
Ruth Manny
Elsie Myers
Elliot Kauffman
Andrew Bahlmann

Guests in Attendance:
Raymond Bartlett
Emily Messa

General Meeting

1. Open Forum
   a. Frontier Fiesta –
      i. Presentation - members of the Frontier Fiesta Committee (FFC) address TPAC regarding the 2018 event. The event takes place March 22 to March 24, 2017. The FFC is requesting the use of parking lots 20A, 20C, 21B, and the East Parking Garage. This is an increase of 178 spaces over last year's event. Parking will be taken off line in phases beginning March 12th with the maximum number of surface lot spaces being taken March 21 to March 24. In return for the use of the parking lots the FFC is asking for a rate of $1.70 weekday/$0.52 weekend and $2.76 garage per space per day for each day the spaces are off-line. Last year the parking charge was $4.00 per space per day.
      ii. Discussion – TPAC members raised concerns about taking additional parking off-line. FFC explained that the additional spaces were for vendors who had the need to come back and forth to the event site and needed close parking. TPAC asked if the vendors could park in the East Garage but due to some of the vendor vehicle being oversized that is not possible. FFC agreed to use only the portion of Lot 21B that they needed for vendors and leave the rest available for faculty/staff use.
      iii. Action Items – PTS will confirm the number of spaces being requested and verify the parking charge proposed by FFC. Due to lack of quorum TPAC could not vote on a recommendation therefore the vote will take place at the next meeting.

2. Administration & Finance
   a. Raymond Bartlett, Senior Associate Vice Chancellor & Senior Associate Vice President for Finance addressed the committee on the challenges of Auxiliary Services funding.
   b. Emily Messa, Associate Vice Chancellor & Associate Vice President for Administration addressed the committee on committee member’s attendance and expectation of TPAC members actively communicating with their nominating body and constituents on TPAC activities and campus parking in general.
Committee Meeting

1. Welcome and Introduction of new members

2. Lot Reclassification Concept Discussion – Neil Hart, Executive Director of Auxiliary Services and Robert Browand, Director of Parking and Transportation Services gave a brief explanation of a new parking concept being looked at by PTS. Basic concept is “zoned” parking whose parking rate is determined by its proximity to the campus core. As different components of the plan are developed they will be brought to TPAC for discussion.

3. 2017–2018 TPAC Goals – Goals of TPAC is to address the points that were included in the 9-Point Plan presented to the UH Board of Regents in May 2017.
   a. Phase 1
      i. Student and Faculty/Staff Involvement in comprehensive parking study
      ii. Zero-cost student alternative
      iii. Rate Variability
      iv. Strategic use of parking spaces
      v. Use of technology to enhance the student parking experience
      vi. Optimization of oversell ratio
      vii. Evaluate impact of continuous enhancement on student satisfaction
   b. Phase 2
      i. Develop plan for specific user-group needs
         1. (Ex: Professional/weekend/evening students)
         2. Explore valet parking for professional students/patients
      ii. Analyze student course enrollment to determine additional opportunities to bend demand curve.

4. Department & Committee Overview – Matt Prasifka, Program Director Auxiliary Services, spoke about committee appointments and last meetings discussion regarding open/closed meetings. After a meeting between TAPC members and UH Administration it was decided that the first 30 minutes of each meeting would be open to the public to address the committee on parking concerns. Committee members may request to have a special guest set in on the meeting as an observer but the guest shall not participate in any way.

5. Election of Chair – No quorum

6. Vice Chair – No quorum
7. **Past meeting minutes** – No quorum

8. **Parking and Transportation Updates** – members of the PTS team gave general updates on Communication/Marketing, Operations, Transportation Demand Management, and projects.

9. **New Business** – no new business

10. **Member Items** – no member items

Adjournment 3:35pm.