I. Open Forum - none

II. Approval of minutes – David K. moved to adopt, Matthew, seconded, minutes approved

III. Updates
   a. Communications and Marketing
      i. Marketing (Leighanne Dean) - Stress Free Finals event completed (75 students engaged), spring orientation presentations upcoming
      ii. Communications (Jessica Mize) - Gameday messaging done, spring permit messaging in progress (emails, social media, CoogNews), blog post coming, spring welcome messages planned
   b. Operations (Bob Browand)
      i. T2Flex software platform migrating to external server host in February
      ii. Handheld computers moving to tablet, instant citation sync to student account
      iii. Several spring permits already sold, approx. 500 available in each garage, 40 waitlisted students responded (waitlisted permits held till Dec. 10)
      iv. Proposed program – food or toy donation to forgive parking citation or get early waitlist placement (next holiday season); Bob to return to committee with examples of program procedures at other universities.
   c. TDM (Pam Collins)
      i. 9 credit hour restriction on student discount Q-card officially lifted. Fall 2016 target to put card in hand of every incoming student, distribution of cards yet to be planned. Prepaid card added to fee bill also a consideration.
   d. Upcoming Events (Bob Browand)
      i. Football game 12/5
      ii. Potential high school playoff on campus 12/11
      iii. Cullen Performance Hall events 12/4 – 6
      iv. Basketball games 12/13, 16, 19, 28; 1/5/16 and 1/17/16
   e. SGA Resolution 52001 (Refunds for 10/8/15 game)
      i. Every eligible student has received refund, students will be emailed to confirm refund next week
   f. ERP Evening Shuttle Service
      i. Law school did not notify students of trial route, trial period will resume in spring and run through end of February

IV. New Business
   a. Citation Program – Subcommittee report (Fines and Fees)
i. Matthew Castillo presented resolution. 50% fine discount in first 72 hours. SGA feedback was mixed, small percentage was negative. Staff council feedback minimal and largely positive. Implementation date in April 2016 allows for new ticket stock to be ordered, communication to students. Matthew C. moved to approve, Patrick C. seconded, motion passed.

ii. Additional resolution presented by Matthew C. to require new citations to fall within four specified tiers of previous resolution. Motion passed.

V. Old Business (Bob Browand)
   a. Changes to parking program
      i. Cap permits to manage oversell, match industry, improve experience and availability. Some estimates suggest that cap would deny permit to 1,000-1,500 students
      ii. Summer permit discontinued
      iii. Economy permit to be discontinued, to become ERP/Economy (permit name pending)
      iv. Residents to be moved to RHE, ERP/Economy or garage permit by FY19 (no student commuter)
      v. Refund policy – full refund until 21st day of class, pro-rated from fall 21st day to end of semester, no refunds after spring 21st day
      vi. Fee to be requested for all students, information needed on number of students using shuttles without buying permits
      vii. Lots near intramural fields to be returned to campus rec after completion of garage
   b. Proposed Rate Increase FY17 and FY18
      i. $2.6 million increase in debt service; 26% increase in permit revenue required to meet it. Approval for rate increase needed to present at Feb 19 Board of Regents meeting. Cambridge and Cullen Oaks residents would pay increased resident permit rate, justified by use of shuttles. Percentage of Oaks residents using shuttles without permits to be determined and brought back.
      ii. Proposal to be distributed, members to return and present rate increase to respective councils. Subcommittee of members representing other organizations to meet January 15 at 1:30 in parking garage.
      iii. Public forum Feb 1, 4 – 6pm

VI. Member Items
   a. Matthew Castillo – security escort proposed to safety and police. Might lie with police or PTS. Evaluation of usage, abuse, expansion of service. Subcommittee to be formed to discuss with Police Captain before next meeting.

VII. Adjournment

Next Meeting
Date: January 22, 2016
Time: 1:30 p.m. – 3:30 p.m.
Location: Student Center South – Heights Rm 224