Transportation and Parking Advisory Committee
MEETING MINUTES
Date: April 15, 2016
Place: PTS Conference Room – Stadium Parking Garage
Time: 1:30 – 3:30 p.m.

Attendees: Shawn Vaillancourt, Xiaojing Yuan, Ruth Manny, Lynn Smith, David Kazanci, Daniel Kazanci, Bob Browand, Esmeralda Valdez, Clifford Kennedy, Syed Kamran Riaz, Leighanne Dean, Jessica Mize, Eric Holamon, Ruby Obi, Linda Steber

I. Open Forum

II. Approval of March minutes – Approval held until committee could get clarification on “other considerations” from March’s open forum notes – decided they would instead vote via email.

III. Updates
   a. Communications (Jessica Mize)
      i. March of Dimes
         ➢ Emails – begin distribution today
         ➢ Website –
         ➢ Fliers
         ➢ AccessUH Banner
      ii. Permit sales:
         ➢ F/S Fall permits
           • Message distributed on Monday, April 11
         ➢ News release
         ➢ Summer permits
           • Message distributed on Thursday, April 14
           • News release
         ➢ Student permits
           • Message set to distribute Wednesday, April 20
           • News release
      iii. PTS Blog – www.uh.edu/wordonthestreet
         ➢ Halfway through 4-part series about Fall 2016 changes
           • Covering permit, campus, shuttle and alternative transportation changes
           • Received over 3,400 unique views
   iv. Looking ahead
      ➢ Commencement communication plan
b. Marketing (Leighanne Dean)
   i. Rebroadcast of COOG Radio Interview aired on April 7 on COOGRadio.com
   ii. Parking Roadshow
       • Covered parking plan changes
       • Had 21 individual engagements

c. Operations (Bob presented because Paul was out)
   i. Summer Maintenance Project on schedule
      • Should start around June 1
      • Completed by mid-August
   ii. Leek Street Lots
   iii. Gravel Lots (Bayou Oaks, Law School, 4A, 8A & 9B)
      • Phase I – Bayou Oaks, Law School & 4A substantial completion 8/15/2016
      • Phase II – 8A & 9B substantial completion 1/11/2017
   iv. Welcome Center Student Lot Paving (Design near completion).
      • On hold until trenching and installing conduits and cabling through the lot is completed (should take place Summer 2016)
      • Ruth Manny asked who was funding the lot – Bob said they had not received confirmation on this yet.
      • Ruth Manny asked if the possibility of renaming/sponsoring the lots was still a possibility on the backburner – Bob said yes, but it would have to be discussed with Campus Planning and individuals involved in campus districting
   v. Entrance 16 Pedestrian crossing

d. Upcoming Events (Bob Browand)
   i. March of Dimes
      • April 23 – 24, 2016
      • Lots 20A, 20C & 21B
   ii. Crawfish Boil
      • April 29-May 1, 2016
   iii. Cullen Performance Hall
      • Michael Carbonaro
         • April 8, 2016
         • Welcome Center Visitors Garage
      • Ben Folds
         • April 16, 2016
         • Welcome Center Visitors Garage
      • Smashing Pumpkins
         • April 20, 2016
         • Welcome Center Visitors Garage
      • Red/White Football Game
         • April 16, 2016

c. TDM (Eric Holamon)
   i. METRO Q-Cards:
      |                  | 1/23 - 2/19 | YTD  |
      |------------------|-------------|------|
      | Discounted Q-Card| 103         | 2,201|
      | Day Pass         | 15          | 214  |
      | F/S Ride Sponsor | 3           | 182  |
ii. Campus Shuttles:

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<tr>
<th></th>
<th>3/15 – 4/15</th>
<th>YTD</th>
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<tbody>
<tr>
<td>Outer Loop</td>
<td>19,393</td>
<td>170,440</td>
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<tr>
<td>ERP</td>
<td>6,048</td>
<td>89,704</td>
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<tr>
<td>Campus Loop</td>
<td>1,108</td>
<td>19,304</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>26,549</strong></td>
<td><strong>279,448</strong></td>
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IV. Old Business

a. ERP Expansion update
   1. Currently searching bids, there was a meeting last week
   2. Looking like it will be between $1.5-2 million project

b. Car/Van Pool Policy Draft
   1. Eric presented the current draft of program policy
   2. He mentioned he received great feedback from students at Destination UH.
      - Would like the committee to now vote on and approve the program
      - Ruth asked where back-up validations would allow individuals to park – Bob clarified they would be for the visitor section of the garages.
      - Yuan asked if there’s adequate parking for the carpool plan – Bob confirmed with numbers
      - Yuan asked about the financial impact of the guaranteed ride home – Bob and Eric said it would be just a few hundred dollars
      - Eric explained that UT has 75 registered carpools so far, and PTS would reserve the right to cap the program if necessary
      - Ruth mentioned there should be a timeline for reevaluating the program – possibly after every 100 users?
      - Bob mentioned permit holders could return permit for 100% refund if they decided they wanted to carpool instead
      - Leighanne asked if individual carpools get to select their space/Eric clarified they will be assigned one based on the best convenience for the whole group.
      - Concern addressed about possibility of UH residents taking advantage of the system for the perks – so a line will be added that UH residents are not eligible for carpooling.
      - Eric made clear that individuals participating in the METRO subsidy/q-card promotion would not be eligible to also be a carpooler – have to choose one or the other.

   3. Bob and Eric looking for recommendation from the committee today so they can work on rolling it out. If no vote today, possibly Monday – Wednesday of next week so it can be promoted at the scholar’s invitational/orientation on 4/22.
      - Yuan moves to vote now with attending members
      - They approved
      - Ruth opposed because she wants auditing system in place

c. Nnenna Umelloh’s Open Forum Proposal Update
   1. Meeting scheduled in two weeks (on 4/27) to discuss next steps

V. New Business

a. Proposed Shuttle Changes
   1. Bob and Esmeralda presented the new proposed routes and the plan to eliminate campus loop route and redistribute buses to ERP.
2. Bob and Eric presented average ridership data for each route, showing that Campus Loop was utilized much less than the other two routes.
3. Plan to do test run after graduation
4. David Kazanci said he loves these changes, but suggested reaching out to the Center for Students with Disabilities to ensure they have no issue. Possibly send to that listserv as an FYI or to anyone with a disabled permit in case they rely on the Campus Loop to get around.
5. Ruth Manny asked if this would be a concern for safety at night
6. Eric reassured the Loop saw most of its traffic during the day
7. Esmeralda reiterated this will free up much needed buses for ERP
8. Yuan agreed that these were great, much-needed changes
9. Kamran mentioned running the plan by DPS to ensure there are no security or safety concerns, but Esme assured they have already done that.

b. Flexport Demo
   1. Bob walked committee through new portal to purchase permits/pay citations etc.
      • Ruth asked if you can buy/add EZ tag later because it would be nice if you could
      • Bob clarified that right now you can’t but once you enter one in, it’s tied to your account for the future

VI. Member items
   a. Daniel and David both expressed concern with Campus Loop curve near Moody Towers and Welcome Center Student Garage – worry there’s a blind spot for vehicles and pedestrians, would like it surveyed to see if a stop sign or yield sign would do.
      1. Bob said restriping might work, too – will look into recommendations.
   b. Daniel and David also asked if there’s a possibility to have shuttles from Sugar Land/Katy
      1. Bob said he’s talked about the idea, but currently there’s no funding for it right now. He guaranteed he can’t offer more than what METRO already does.
      2. Yuan mentioned PTS and TPAC could possibly work with METRO to have better options
      3. Esme said they can definitely do that and package it up as we do long-term planning. We’ll add it to our brainstorming sessions
   c. Daniel asked on behalf of Elliot if anything has been done about the reimbursement to parking when construction projects eliminate lots
      1. Bob said he hasn’t had a chance to explore this, subcommittee will need to meet again about this.

VII. Adjournment
   a. Yuan made a motion to adjourn
      1. Committee approved