Congratulations on your Admission!
The Office of Admissions and International Student and Scholar Services welcome you to the University of Houston! As a newly admitted international student you may be wondering about your next steps. We know you have a lot to plan and do before arriving to the University of Houston campus! The information this guide will help you through the enrollment process, including things you need to do before and after you arrive to campus. We look forward to seeing you at UH very soon!

- Important Dates
- Pre-Arrival Information
  - Visa and Immigration
  - New Admitted Student Checklist
  - Traveling to the U.S.
- Arrival Information
  - Arrival Checklist
  - Health Insurance
  - International Student Services Fee
  - Transportation & Directions
  - Temporary Housing
  - On Campus Employment & Social Security Information

### IMPORTANT DATES - SUMMER & FALL 2017

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>May – August (various dates)</td>
<td>Log in to your myUH self-service account for available dates</td>
</tr>
<tr>
<td>May - June (various dates)</td>
<td>New Student Conferences</td>
</tr>
<tr>
<td>Read Arrival Information for dates.</td>
<td>Summer 2017 SEVIS Check-In Sessions</td>
</tr>
<tr>
<td>July – August (various dates)</td>
<td>Fall 2017 SEVIS Check-In Sessions</td>
</tr>
<tr>
<td>Read Arrival Information for dates.</td>
<td>2 Day International Student Orientation (Mandatory for all International Students)</td>
</tr>
<tr>
<td>August 16 &amp; 17, 2017</td>
<td>First Day of Classes – Fall 2017</td>
</tr>
<tr>
<td>Monday, August 21, 2017</td>
<td>Labor Day Holiday (Campus Closed)</td>
</tr>
<tr>
<td>Monday, September 4, 2017</td>
<td>Last Day to Add a Class – Fall 2017</td>
</tr>
<tr>
<td>Tuesday, January 24, 2017</td>
<td></td>
</tr>
</tbody>
</table>

View the complete academic calendar at [http://publications.uh.edu/content.php?catoid=21&navoid=5786](http://publications.uh.edu/content.php?catoid=21&navoid=5786)

1. GET YOUR FORM I-20/DS-2019

The University Of Houston Office Of Admissions will start processing the Form I-20/DS-2019 after:
(1) the student has been officially approved for admission to the University of Houston; AND
(2) the Office of Admissions has received all required Form I-20 documents from the student.

For questions or issues regarding your Form I-20 contact:
Office of Admission via email at internationaladmissions@uh.edu

F-1 and J-1 Students in the U.S.
If you are attending a school in the USA on an F-1 or J-1 Visa, and you plan to transfer to UH, you must contact your current International Advisor/DSO to complete the I-20/DS-2019 Transfer Form and request for your current school to release your SEVIS record to University of Houston-System.

Other Visa Type Seeking Change of Status
If you are seeking a change of status within the USA, you must schedule an appointment with International Student and Scholar Services (ISSS) upon acceptance to the University of Houston.

2. PAY I-901 SEVIS FEE AND APPLY FOR VISA

Before you apply for a Visa, students receiving the I-20 or DS-2019 for the first time must pay the I-901 Student and Exchange Visitor Information System (SEVIS) Fee. You can pay your fee at FMJFee.com

Review how to apply for a visa by visiting the Study in the States page and review the information on your U.S. embassy or consulate’s website https://www.usembassy.gov.

Make sure to prepare for you Visa Appointment and bring all required documents.
REGISTER FOR YOUR NEW STUDENT CONFERENCE TO SAVE YOUR SPOT

Admitted students accept their offer of admission by registering for a New Student Conference, this will reserve your spot with the University of Houston. All new students are required to attend a New Student Conference (NSO for Freshman/ART for Transfer). Get started now at uh.edu/admissions/admitted/conferences/. Available dates for New Student Conferences can be viewed on your myUH self-service account.

If you require assistance due to your travel plans to the USA, please email orientation@uh.edu

COMPLETE REQUIRED PLACEMENT EXAMS

Complete all required placement exams before attending your New Student Conference.

- **COMPLY WITH TEXAS SUCCESS INTIATIVE (TSI)**
  Entering college students in Texas public colleges and universities are required to demonstrate their readiness for college-level coursework by meeting established minimum standards on Texas Success Initiative (TSI) assessments. The first step in taking the TSI Assessment is taking the TSI Pre-Assessment Activities. You can do this TODAY online through the UH Testing Center website. You can use the same username and password for all three Pre-Assessment Activities when you have created the login information.

  Plan to complete the TSI Assessment in advance of your New Student Conference date to ensure that processing will be complete and avoid any delay in class registration when you attend your New Student Conference. Read more at uh.edu/usssc/tsi or email: tsi@uh.edu for additional information.

- **COMPLETE UH MATH PLACEMENT EXAM**
  Before attending your New Student Conference, incoming students are required to complete the UH Math Placement Exam. Every student must take the Math Placement Exam even if you already have credit for a Math course. The Math Placement Exam is available for free online at https://online.math.uh.edu/MathPlacement/

SUBMIT PROOF OF BACTERIAL MENINGITIS IMMUNIZATION

Texas State law (SB 62) mandates that all entering college/university students under the age of 22 provide evidence of vaccination against bacterial meningitis or meet certain criteria for declining the vaccination prior to the start of your first semester here. The MCV4 and MPSV4 are the only vaccines currently accepted. Review information regarding this immunization requirement at uh.edu/immunization

COMPLETE THE FERPA RELEASE FORM

The Family Educational Rights and Privacy Act protects a student’s right to privacy concerning their academic records and information. There are some types of information such as grades, financial aid, or class schedules that parents might like to receive, but under FERPA, parents cannot have access to these records unless the student gives written permission to the University. You can complete the FERPA release form at uh.edu/legal-affairs/general-counsel/ferpa
**EXPLORE YOUR HOUSING OPTIONS**

- **ON-CAMPUS HOUSING**
  Living on campus is a great opportunity to foster your student success in living-learning environments that offer convenience, community, and an engaged college experience with academic and campus life resources only a walk away. Several different types of housing options are available on campus and to view all the options please visit [http://www.uh.edu/housing/housing-options/](http://www.uh.edu/housing/housing-options/)
  Applying for housing at UH is easy through the myHousing portal at accessuh.uh.edu
  Questions? Contact Student Housing & Residential Life via email at housing@uh.edu or call 1-713-743-6000.

- **OFF CAMPUS HOUSING**
  If you plan to live off campus, it is very important to explore your housing options before you arrive in Houston. Information and resources about off-campus housing is found in the New Students section on the [International Student and Scholars Services webpage](http://www.uh.edu/oisss/students/entry-and-exit/general-travel-requirements/).

**SUBMIT FINAL TRANSCRIPTS TO OFFICE OF ADMISSIONS**

- Freshman: After high graduation, students should send their final transcript as soon as possible to verify successful completion of high school. The transcript should include the graduation date.
- Transfer: After completing your final semester at your current school, you must submit an updated/final transcript with your final semester grades to receive transfer credit.

**PLAN YOUR TRAVEL TO UH CAMPUS**

As you plan your travel, keep in mind that you will be required to attend your New Student Conference, complete the International Student Check-in, AND attend the International Student Orientation.

**IMPORTANT:**

Please note by U.S. Department of Homeland Services regulation, students can enter the USA no earlier than 30 days before the begin/start date on your Form I-20 or DS-2019

Plan to arrive 1-2 days early in case of travel delays or jet lag.

**TRAVELING TO THE USA**

As you prepare for your travel for the USA, review information about required documents and procedures for entering the United States. The resources below provide information about what to expect and how to be prepared.

- U.S. Embassies and Consulates [https://www.usembassy.gov/](https://www.usembassy.gov/)
- Watch Now—Student to Student: Studying in the States [http://www.uh.edu/oisss/students/entry-and-exit/general-travel-requirements/](http://www.uh.edu/oisss/students/entry-and-exit/general-travel-requirements/)

**TAKE ALL REQUIRED DOCUMENTATION**

Make sure to carry your passport with your visa and your Form I-20 on your person when you travel.

Do NOT put these items in your checked luggage. For more on preparing for your trip to the USA please visit [https://studyinthestates.dhs.gov/getting-to-the-united-states](https://studyinthestates.dhs.gov/getting-to-the-united-states)
As an international student, you are required to attend International Student Check-In, and two different Orientations (both the New Student Conference and the International Student Orientation). To comply with U.S. Federal laws, all international students (students on a Visa) are required to complete a check-in process with International Student and Scholars Services (ISSS).

ATTEND YOUR SCHEDULED NEW STUDENT CONFERENCE (NSO/ART)
One week prior to your conference date, you will receive a confirmation email with logistic information, including your specific assigned arrival time. You should be prepared to arrive on campus approximately at 7:00 am for your New Student Conference. My New Student Conference date is ____________________.

COMPLETE INTERNATIONAL STUDENT CHECK-IN
All international students on nonimmigrant visas and students pending permanent residency must complete the International Check-In process through International Student and Scholar Services (ISSS).

To complete your International Student Check-In, you must go to one of the scheduled International Student Check-Ins Sessions and present the documents listed in the section on Required Documents/Items to Bring.

### SUMMER 2017 CHECK-IN SCHEDULE

<table>
<thead>
<tr>
<th>SUMMER SESSIONS</th>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session 1, 2 or 3</td>
<td>Thursday, May 25, 2017</td>
<td>8:30 am-11:30 am, OR 1:00 pm-4:00 pm</td>
<td>Senate Chamber, Room 204, Student Center North</td>
</tr>
<tr>
<td>Session 1,2 or 3</td>
<td>Thursday, June 1, 2017</td>
<td>8:30 am-11:30 am, OR 1:00 pm-4:00 pm</td>
<td>Senate Chamber, Room 204, Student Center North</td>
</tr>
<tr>
<td>Session 4</td>
<td>Wednesday, June 14, 2017</td>
<td>8:30 am-11:30 am, OR 1:00 pm-4:00 pm</td>
<td>Senate Chamber, Room 204, Student Center North</td>
</tr>
<tr>
<td>Session 4</td>
<td>Wednesday, June 28, 2017</td>
<td>8:30 am-11:30 am, OR 1:00 pm-4:00 pm</td>
<td>Senate Chamber, Room 204, Student Center North</td>
</tr>
</tbody>
</table>

### FALL 2017 CHECK-IN SCHEDULE

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, July 18, 2017</td>
<td>8:30 am-11:30 am, OR 1:00 pm-4:00 pm</td>
<td>Senate Chamber, Room 204, Student Center North</td>
</tr>
<tr>
<td>Tuesday, July 25, 2017</td>
<td>8:30 am-11:30 am, OR 1:00 pm-4:00 pm</td>
<td>Ballroom, Room 210, Student Center South</td>
</tr>
<tr>
<td>Tuesday, August 8, 2017</td>
<td>8:30 am-11:30 am, OR 1:00 pm-4:00 pm</td>
<td>Ballroom, Room 210, Student Center South</td>
</tr>
<tr>
<td>Thursday, August 10, 2017</td>
<td>8:30 am-11:30 am, OR 1:00 pm-4:00 pm</td>
<td>Ballroom, Room 210, Student Center South</td>
</tr>
<tr>
<td>Tuesday, August 15, 2017</td>
<td>8:30 am-11:30 am, OR 1:00 pm-4:00 pm</td>
<td>Senate Chamber, Room 204, Student Center North</td>
</tr>
</tbody>
</table>
# INTERNATIONAL STUDENT CHECK-IN: Required Items/Documents to Bring

## F-1 Visa Students
- Letter of Acceptance
- I-20 Form issued by the University of Houston
- All Previous I-20 Form(s) issued by former school(s) (*Students transferring from another U.S. school*)
- Passport
- Visa
- I-94 arrival/departure record (if issued to you)

## J-1 Visa Students
- Letter of Acceptance
- DS-2019 form issued for attendance at the University of Houston
- All previous DS-2019/IAP-66 form(s) issued by former school(s) (*Students transferring from another U.S. school*)
- Passport
- Visa
- I-94 arrival/departure record (if issued to you)

## Students with Other Visas
- Letter of Acceptance
- Passport
- Visa (evidence of current visa status)
- I-94 arrival/departure record (if issued to you)
- I-797 (if any)

Please note: F-2 Visa holders may study part-time only. B-1/B-2 visa holders wishing to enroll in studies at UH must first apply for and obtain a change of nonimmigrant classification to F-1.

## Students with Pending Permanent Residency
Students pending Permanent Residency are considered international students until their Permanent Residency is approved.
- I-485 Receipt
- Passport

## ATTEND INTERNATIONAL STUDENT ORIENTATION
In addition to your New Student Conference and International Student Check-In, you will also be required to attend the two day International Student Orientation. The two day International Student Orientation will be on **August 16 and 17**. Plan to attend for both days. This two day International Student Orientation by the International Student and Scholar Services (ISSS) is designed to help you (1) understand the benefits and restrictions for your visa status, (2) learn about the academic system and student services offered that can help you be successful at UH (3) with cultural adjustment learn more about American culture (4) make connections and new friends from around the world.

Contact International Student and Scholar Services (ISSS) for additional information: uh.edu/oissss or 713.743.5065.

## PAY YOUR TUITION AND FEES
After enrolling in classes, your tuition and fees will posted on your UH Self Service Account. Please review billing due dates so that you can make arrangements to pay tuition and fees on time and maintain enrollment in all of your classes. Information on billing due dates, methods of payment, and payment plans is available at: uh.edu/financial/payment Contact Student Business Services for additional information: uh.edu/financial/payment or email: bursar@uh.edu
Health insurance is a requirement for all students on a nonimmigrant visa enrolled in any amount of credit hours at the University of Houston. Students on a nonimmigrant visa, will be automatically enrolled and charged for the UH endorsed Student Health Insurance Plan each semester to satisfy the University policy regarding maintaining acceptable health insurance coverage.

Health Insurance Fees for Spring/Summer 2017 rates* is USD$949 per term/semester. This fee will be added to your Student Financials account in your myUH self service. For more information visit: uh.edu/healthcenter/insurance

*Fall 2017 rates to be announced soon.

For J Exchange Visitors, your health insurance policy must offer coverage that is comparable to or greater than the following criteria: (1) at least $100,000 in acceptable medical benefits for each accident or sickness; (2) at least $50,000 for medical evacuation, (3) at least $25,000 for repatriation, (4) Covered benefits paid at a minimum of 75%; and (5) annual deductible not to exceed $500. Dependents of J-1 exchange visitors must also be covered during the period of participation in the sponsor's program.

For waiver policies and procedure, please review the information found at: https://uh.myahpcare.com/waiver

*Early Arrivals: Students on nonimmigrant visas who arrive early and need coverage prior to the beginning of the term/semester, have the option to purchase a travel policy such as those offered by International Medical Group (www.imglobal.com) that can be purchased online to provide temporary coverage.

INTERNATIONAL STUDENT SERVICE FEE

$85 International Student Fee per semester ($50 per six week summer session) of enrollment is automatically charged to your account to support special services to international students holding nonimmigrant visas and those pending permanent residency.

TRANSPORTATION & DIRECTIONS

CAMPUS INFORMATION

Directions to Campus from Area Airports: http://www.uh.edu/visitors/directions/
Campus Map: http://www.uh.edu/maps/
Campus Parking Map: http://www.uh.edu/maps/#map-parking-routes

HOUSTON AREA TRANSPORTATION RESOURCES

The more you get to know Houston, the more you will notice that it is made up of several distinct districts each with its own unique appeal. With the help of public transportation and an excellent freeway system, you can travel anywhere; however, it can be a little difficult if you are not familiar with the local terminology. We hope that the information provided in the following links would assist you in getting around this great city. http://www.uh.edu/oisss/students/New%20Students/upon-arrival/houston-transportation/

- ISSS Info on Airports and Transportation
- Transportation (This link provides information on Taxicabs, METRO, driving in Houston, car rentals, buying a used car, and obtaining a driver's license. Interstate and highway names needed)
- Transportation FAQ (This link provides some frequently asked questions related to transportation)
AIRPORT PICKUP SERVICE OPTIONS

If requesting an airport pick up use only ONE of the options listed below or visit:

- **International Student and Scholar Services (ISSS)**
  Based on community volunteer availability, free airport pickup may be available:
  **Monday, August 7 through Thursday, August 10, 2017 - between the hours of 09:00am and 06:00pm**
  To request this service, complete the online Airport Pick Up Form. ISSS must receive your request by **July 28, 2017**. After completing the online application form, you will receive an automatic reply indicating we have received your request, along with airport arrival information**

  To cancel a previously requested online Airport Pickup requested from ISSS: e-mail DHamilton@uh.edu (at least 48 hours prior to pick up or as soon as possible).

  **Please note:** We will do our best to have a community volunteer meet you at the airport; if we are unable to get a volunteer, you will need to take a taxi-cab or the Super Shuttle from the airport to your dormitory. We will let you know either way about a week before your arrival.

- **Students and Scholars from China**
  If you are a student from China, the Chinese Student and Scholar Association (CSSA) at UH would like to assist you at the airport. For more information and to request airport pickup from CSSA, click here or go to: [https://tinyurl.com/UHPreArrival](https://tinyurl.com/UHPreArrival)

- **Students from India**
  If you are a new student from India coming to study at UH, the Graduate Indian Student Organization (GISO) at UH offers airport pick-up service for you. To request airport pick up assistance with GISO go to [www.uh.edu/giso/pickup.html](http://www.uh.edu/giso/pickup.html) click on New Students, then click on Pickups.

TEMPORARY HOUSING

If you need hotel accommodations while on a brief visit to the campus, please see the following information:

**University Hilton Hotel**
4800 Calhoun Road, Entrance 1
Houston, Texas 77204-3028
www1.hilton.com
- Type “Houston, TX”
- Choose a date
- Scroll down on the drop down menu to: “Hilton University of Houston”

**Morty Rich Hostel** [http://www.hiusa.org/houston](http://www.hiusa.org/houston)
501 Lovett Boulevard
Houston, Texas 77006
Telephone: 1 (713) 636-9776
  - GPS 29.743307, -95.387541
ON CAMPUS EMPLOYMENT

Requirements and restrictions regarding On-Campus employment are subject to visa regulations. For complete information regarding On-Campus employment please visit: uh.edu/oisss/students/Employment

SOCIAL SECURITY INFORMATION

A Social Security Number Card (SNN) can only be issued for someone who is authorized to work in the U.S. In the past, SSN were issued for non-work purposes. But recent changes in the law require that it can only be issued for employment purposes. You are required to have a social security card if you plan to work on campus. For procedures to apply for a Social Security Number visit http://www.uh.edu/oisss/arrival-info/social-security-cards/

RESOURCES

INTERNATIONAL STUDENT AND SCHOLAR SERVICES

You may still have many questions as you transition into the University of Houston. Please know that International Student and Scholars Services (ISSS) is here to help you along the way! ISSS provides support services for non-immigrant international students and exchange visitors at the University of Houston. Visit uh.edu/oisss for more helpful information.

If you have any questions about International Student Check-In, International Student Orientation, and/or Immigration information, please contact International Student and Scholar Services (ISSS) at (713) 743-5065 or visit uh.edu/oisss

Our staff here to assist you includes Anita Gaines, Jin Zhang, Ida Thompson, Grace Semple-Paul, Jason Scherzer, Stefan Johnsson, and Dale Hamilton.

Address
International Student and Scholar Services
University of Houston
4465 University Drive, Room N203
Houston, TX 77204-3024 U.S.A.

Our Telephone Number: (713)743-5065
Office Hours: Monday-Friday 8:00am-5:00pm
Website: www.uh.edu/oisss
<table>
<thead>
<tr>
<th>Item/Event</th>
<th>Office</th>
<th>Deadline</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>I-20 Form</td>
<td>Office of Admissions</td>
<td>Submit all I-20 documents to the Office of Admissions upon acceptance</td>
<td><a href="mailto:internationaladmissions@uh.edu">internationaladmissions@uh.edu</a> 713.743.1010, option 4</td>
</tr>
<tr>
<td>I-20 Form (if applying for a change of status within U.S.)</td>
<td>International Student and Scholar Services</td>
<td>Schedule an appointment with OISSS upon acceptance to the University of Houston</td>
<td>uh.edu/oissss 713.743.5065</td>
</tr>
<tr>
<td>New Student Conference</td>
<td>Office of Admissions</td>
<td>One week prior to Conference date</td>
<td><a href="mailto:orientation@uh.edu">orientation@uh.edu</a></td>
</tr>
<tr>
<td>Texas Success Initiative</td>
<td>Exploratory Studies</td>
<td>Complete proper tests before your New Student Conference</td>
<td><a href="mailto:tsi@uh.edu">tsi@uh.edu</a></td>
</tr>
<tr>
<td>Math Placement Exam</td>
<td>Center for Academic Support and Assessment</td>
<td>Complete the exam before your New Student Conference</td>
<td><a href="mailto:jpmorgan@math.uh.edu">jpmorgan@math.uh.edu</a></td>
</tr>
<tr>
<td>Bacterial Meningitis Immunization Requirement</td>
<td>Office of University Registrar</td>
<td>10 days before First Day of Class</td>
<td>uh.edu/immunization</td>
</tr>
<tr>
<td>International Student Check-In</td>
<td>International Student and Scholar Services (ISSS)</td>
<td>View the schedule found on this guide</td>
<td><a href="http://www.uh.edu/oisss/students/">http://www.uh.edu/oisss/students/</a></td>
</tr>
<tr>
<td>International Student Orientation</td>
<td>International Student and Scholar Services (ISSS)</td>
<td>August 16-17, 2017</td>
<td><a href="http://www.uh.edu/oisss/students/">http://www.uh.edu/oisss/students/</a></td>
</tr>
<tr>
<td>Housing</td>
<td>On-Campus Housing Office</td>
<td>As soon as you are admitted due to room availability</td>
<td>housing.uh.edu 713.743.6000 <a href="mailto:housing@uh.edu">housing@uh.edu</a></td>
</tr>
<tr>
<td>Health Insurance</td>
<td>UH Health Center</td>
<td>Nonimmigrant international students are automatically enrolled</td>
<td><a href="http://www.uh.edu/healthcenter/insurance/">http://www.uh.edu/healthcenter/insurance/</a></td>
</tr>
<tr>
<td>Billing and Payment</td>
<td>Office of Student Business Services (Bursar’s Office)</td>
<td>uh.edu/financial/payment/billing-due-dates/</td>
<td>uh.edu/financial/payment 713.743.1010, option 6 <a href="mailto:bursar@uh.edu">bursar@uh.edu</a></td>
</tr>
</tbody>
</table>