

# UNIVERSITY of HOUSTON

## OFFICE OF ADMISSIONS

Name \_\_\_\_\_ MyUH ID \_\_\_\_\_ Date of Birth (mm/dd/yyyy) \_\_\_\_\_

### International Undergraduate Applicant Checklist

Send documents to the University of Houston Office of Admissions, Welcome Center, 4400 University Drive, Houston, Texas 77204-2023. All documents must arrive at the Office of Admissions no later than the application deadline (see [www.uh.edu/admissions/apply/international/deadlines](http://www.uh.edu/admissions/apply/international/deadlines)). **Documents arriving after the application deadline will not be accepted.**

- ☐ **ApplyTexas application** for the University of Houston-Main Campus at [www.applytexas.org](http://www.applytexas.org).
- ☐ **Application fee** of \$75. The application fee cannot be refunded, waived or deferred.
- ☐ **For international freshman applicants** (international applicants who have never attended a post-secondary institution)
  - Official secondary school transcripts, mark sheets, diplomas and certificates in the official language(s) of issue and make sure they meet [credential requirements](#).
- ☐ **For international transfer applicants** (international applicants who have attended a post-secondary institution)
  - Official transcripts, mark sheets and degree certificates in the official language(s) of issue from EVERY college or university you attended and make sure they meet [credential requirements](#).
  - Applicants who complete less than one year at a non-U.S. college or university and applicants with fewer than 15 transferrable semester hours from a U.S. college or university must also submit official secondary school credentials (and SAT or ACT scores, if required).
- ☐ **Original literal English translations.** Documents not issued in English must be translated into English by the issuing institution or an authorized translator. If documents are translated by a U.S. translator, the translator must be a certified member of the American Translators Association. Evaluations of transcripts are not accepted.
- ☐ **Official TOEFL or IELTS scores.** See details [here](#).
- ☐ **SAT or ACT scores** are optional but strongly recommended. SAT or ACT scores are mandatory for international freshman applicants who receive secondary education in a native English-speaking country or through an educational system of a native English-speaking country, such as the IB, British IGCSE, "O" and "A" Levels. See details [here](#).

**If you wish to receive an I-20 to apply for an F-1 student visa and/or maintain your F-1 student status, the following documents must arrive at the Office of Admissions no later than the application deadline. Late documents will not be accepted.**

- ☐ **[Letter of Financial Backing Form](#)** with the sponsor's original signature AND original bank statement. If you have a scholarship, attach the original scholarship letter.
- ☐ **Photocopy of your passport biographical page** (and U.S. visa, if applicable).
- ☐ **[Student Address/Photo Identification Form](#).**

#### Notes:

- Documents arriving at the Office of Admissions after the application deadline will not be accepted. No exceptions.
- Submit official hardcopies of transcripts, mark sheets, diplomas, certificates, English translations, Letter of Financial Backing Forms, bank statements and Photo ID Forms. No photocopies, scanned copies, faxed copies or notarized copies.
- All submitted documents become the property of the University of Houston and cannot be returned.
- After your documents arrive at the university, please allow the Office of Admissions two weeks to process the documents.
- After processing your documents, the Office of Admissions will remove the corresponding items from your myUH account To-Do List. It is your responsibility to check your myUH account and make certain that the Office of Admissions receives all documents needed to make a decision.
- For detailed information about the application process, see [www.uh.edu/international](http://www.uh.edu/international).

**Questions?** Contact the Office of Admissions at [internationaladmissions@uh.edu](mailto:internationaladmissions@uh.edu) or 713.743.1010.