## UH Main Campus – UH Tax Department Announcement – To Print Federal Tax Credit Form 1098-T for 2021 - (Note 1)

Dear <<fullname>>:

Each year, Institutions of Higher Education are required to send IRS Form 1098-T to most of their students. This form provides you, or possibly your parents, with useful information in determining your eligibility and calculation of your American Opportunity and Lifetime Learning tax credits. For more information on these tax credits, please visit the University of Houston's Tax Department website at https://uh.edu/office-of-finance/tax-information and click on "Education Tax Incentives."

For those UH students who consented to electronically (vs by mail) receive their Form 1098-T for 2021, your form is now available in your myUHaccount. To access your Form 1098-T, please follow the instructions below:

Log into AccessUH at <a href="https://accessuh.uh.edu">https://accessuh.uh.edu</a> or by clicking the "Login to AccessUH" button on the main University of Houston website.

Click on the "UH Self-Service" link.

Click on the "Student Financials" link.

Click on the "Self Service 1098T" link.

Read the disclosure and click on "click here for yes."

Select Tax Year 2021 and click on "grant consent."

Click on the "View Form 1098-T" to view and print.

Otherwise, if you have not provided consent or prefer not to provide consent to electronically receive your Form1098-T, your form will be mailed to you by January 31, 2022.

If you have any questions regarding your Form 1098-T, you may call the Bursar's Office at (713) 743-1010 option 6, or you may send an e-mail with your questions to <a href="mailto:bursar@uh.edu">bursar@uh.edu</a>.

You may verify the validity of this message by visiting the UH Tax Website at <a href="https://uh.edu/office-of-finance/tax-information">https://uh.edu/office-of-finance/tax-information</a> and click on "IRS Form 1098-T E-mails."

Andy Startz
Bursar
University of Houston
(713) 743-1010 opt 6
bursar@uh.edu

(Note 1 – For Downtown, Clear Lake, and Victoria campuses, the e-mails will be similar, but will be worded differently to pertain specifically to their respective campuses (e.g. logging in).