Texas Sales and Use Tax Exemption Certification

This certificate does not require a number to be valid.

Name of purchaser, firm or agency
University of Houston

Address (Street & number, P.O. Box or Route number)       Phone (Area code and number)
Tax Department, 5000 Gulf Fwy Bldg 1 Rm 109           (713) 743-8710

City, State, ZIP code
Houston, TX  77204-0907

I, the purchaser named above, claim an exemption from payment of sales and use taxes (for the purchase of taxable
items described below or on the attached order or invoice) from:

Seller:

Street address: ___________________________ City, State, ZIP code: ___________________________

Description of items to be purchased or on the attached order or invoice:

________________________________________________________________________________________

________________________________________________________________________________________

Purchaser claims this exemption for the following reason:

As an agent of the State of Texas, the University is exempt from Sales and Use Tax in
accordance with Tex. Code Ann. Sec. 151.309(4) et. al. The UH Main Campus' Texas
Sales and Use Tax Permit Number is 32015424354.

________________________________________________________________________________________

________________________________________________________________________________________

I understand that I will be liable for payment of all state and local sales or use taxes which may become due for failure to comply with
the provisions of the Tax Code and/or all applicable law.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase,
will be used in a manner other than that expressed in this certificate, and depending on the amount of tax evaded, the offense may range
from a Class C misdemeanor to a felony of the second degree.

sign here
Purchaser ___________________________ Title Controller  ___________________________ Date May 20, 2015

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.

THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.

Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier.
Do not send the completed certificate to the Comptroller of Public Accounts.
July 15, 2003

Mr. Keith Gernold  
University of Houston  
Tax Director  
4800 Calhoun Road  
Houston, Texas 77204

Dear Mr. Gernold:

Our records show the University of Houston is an exempt educational organization. It qualifies for exemption from Texas sales and use tax and the state portion of the hotel occupancy tax.

The school may issue a valid sales tax exemption certificate in lieu of paying state and local sales tax on taxable items if they relate to the purpose of the educational institution (the items cannot be used for the personal benefit of a private member or individual.)

Employees traveling on behalf of the school may issue a hotel occupancy tax exemption certificate instead of paying the state portion of the hotel occupancy tax. The method of payment will not affect the exemption. Non-employees and/or student groups traveling in association with the school may also issue a hotel exemption certificate instead of paying the state portion of the hotel occupancy tax, as long as the hotel is paid by way of institutional funds. In other words by check, credit card, direct billing to the school, etc.

The enclosed certificates, forms 01-339 and 12-302, do not require a number to be valid, and you may reproduce them in any quantity. You may also download additional copies of these forms online at http://window.state.tx.us/taxinfo/taxforms/01-3392.pdf, or http://window.state.tx.us/taxinfo/taxforms/12-302.pdf. You can also call Tax Assistance at 1-800-252-1385.

If you have questions regarding sales of taxable items or services and feel it may be necessary to hold a sales tax permit, contact Tax Assistance at the above number.

For questions about the organization's exempt status, you may e-mail me at tax.help@cpa.state.tx.us or call me toll free at 1-800-531-5441, extension 5-0252.

Sincerely,

[Signature]

Peter Kevin Hudson  
Exempt Organizations Section