

GENERAL PETITION

(Please read instructions on reverse side before completing form.)

State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the university collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the university correct information about you that is incorrect

University of Houston
Registration and Academic Records
(713) 743-1010



Name _____
Last First Middle
 My UH# / HA# _____ Phone Number _____
 Mailing Address _____
 City _____ State _____ ZIP _____ EMAIL: _____

Current _____ Current _____
 Student Program/Plan Student Academic Career

Petition Effective _____
BEFORE first class day Semester/Year

Petition Effective _____
AFTER first class day Semester/Year

Mark number for purpose of petition (For numbers with an "*" complete EXPLANATION OF REQUEST)

- | | | |
|---|---|---|
| <input type="checkbox"/> 1. Update Student's Program Status/action (readmit, term activate, etc.) _____
<input type="checkbox"/> 2. Admission Status change from _____ to _____
<input type="checkbox"/> 3. Add new career _____
If post baccalaureate, indicate study objective:
<input type="checkbox"/> Second bachelor's degree
<input type="checkbox"/> requirements for graduate study
<input type="checkbox"/> Teacher certification
<input type="checkbox"/> personal enrichment
<input type="checkbox"/> *4. Student requests Program Change from _____ to _____ | <input type="checkbox"/> *5. Student requests plan(major) change from _____ to _____
<input type="checkbox"/> *6. Degree objective/plan change (B.A.,B.S,B.B.A., etc.) from _____ to _____
If you are pursuing or intend to pursue more than one degree and plan at the same time, indicate second degree information under EXPLANATION OF REQUEST.(See number 5 if you are changing plan as well.
<input type="checkbox"/> *7. Requirement Term (year):
UH Catalog/Career _____ Program/Plan _____
<input type="checkbox"/> *8. Student Requests Additional Plan _____
<small>BA/BS/Other _____</small>
Is new plan to be your <input type="checkbox"/> primary or <input type="checkbox"/> secondary plan?
Indicate any other plan and/or minors you are currently pursuing Under EXPLANATION OF REQUEST.(See number 6 if you are Changing degree objectives.) | <input type="checkbox"/> *9. Add second Degree in _____
<small>BA/BS/Other _____</small>
<input type="checkbox"/> *10. Student requests removal or change of minor from _____ to _____
<input type="checkbox"/> *11. Add additional Minor in _____
<input type="checkbox"/> *12. Degree requirement exception
<input type="checkbox"/> *13. Special Problems course request (Indicate course(s), course description and instructor.)
<input type="checkbox"/> *14. Course overload (indicate G.P.A., number of hours and courses)
<input type="checkbox"/> *15. Graduate studies leave of absence
<input type="checkbox"/> *16. Graduate studies reinstatement
<input type="checkbox"/> *17. Other |
|---|---|---|

EXPLANATION OF REQUEST:

Signature of Student _____ Date _____

ACADEMIC OFFICE USE ONLY

<input type="checkbox"/> Approved				
<input type="checkbox"/> Disapproved	Advisor/Instructor	Signature	Print name	Date
<input type="checkbox"/> Approved		_____	_____	_____
<input type="checkbox"/> Disapproved	Chairperson	Signature	Print name	Date
<input type="checkbox"/> Approved		_____	_____	_____
<input type="checkbox"/> Disapproved	College Dean	Signature	Print name	Date
<input type="checkbox"/> Approved		_____	_____	_____
<input type="checkbox"/> Disapproved	Sr. Vice President/Provost	Signature	Print name	Date
	(General degree requirement exception only)	_____	_____	_____

Comments

