

Admission, Advising, Orientation, and Registration

Information

Office of Enrollment Management, 136 E. Cullen	713-743-9565
Office of Admissions, 136 E. Cullen	713-743-9570
International Admissions, 125 E. Cullen	713-743-9610
Admissions Counseling, 129 E. Cullen	713-743-9595

Applicants must submit an application, application fee, official transcripts, and national examination scores, if applicable, for review to be admitted to the University of Houston. Students must first apply and be admitted through the Office of Admissions before attempting to register for courses at the university.

Applicants may be considered for admission to an undergraduate major on the basis of graduation from an accredited high school or recognition from the appropriate governing board. Specific requirements are presented in the following text.

Undergraduate applicants who are United States citizens, who are legal permanent/temporary residents or who have initiated the U.S. resident process through the Immigration and Naturalization Services may apply for admission online using the Office of Admissions web page at www.uh.edu/enroll/admis. Locate the Undergraduate Applicants menu, Application and Forms link, and apply online. A downloadable form of the application is also available on this site.

Undergraduate and graduate international applicants may apply online or by downloading the application via PDF format at www.uh.edu/enroll/admis/OIA/pdffiles.htm.

Undergraduate Application Deadlines

The university strongly urges students to apply early since this enhances the likelihood that an applicant will have access to admission-related services in a timely manner. Applicants who do not submit an application by the published application deadlines may not receive all the services or options available to those who meet the published application deadline.

Deadline Dates

Below are the deadline dates for receipt of applications and the final due date for receiving all required transcripts/scores in order to be reviewed for admission:

	Application Deadline	Transcripts/Scores
Fall		
Freshmen	April 2	July 1
Transfer/PostBac	May 1	July 1
Spring		
Freshmen	Dec 1	Dec 15
Transfer/PostBac	Dec 1	Dec 15
Summer		
Freshmen	May 1	July 1
Transfer/PostBac	May 1	July 1

International student applicants may download the *International Undergraduate Admissions application booklet for deadlines and other pertinent information directly from the web at www.uh.edu/enroll/admis/OIA/pdffiles.htm.*

Deadlines for Other University Services/Programs

Prospective students should check with the offices which provide other university services for any deadlines which they may establish. This includes services such as financial aid, scholarships, housing, advising, orientation, registration, and fee payment.

Admission Applications

Applicants seeking admission to all undergraduate programs are encouraged to apply online using the Office of Admissions website at www.uh.edu/enroll/admis. Locate the Undergraduate Applicants menu, Application and Forms link and apply online. Copies of the undergraduate application are also available at local Texas high schools or in the Office of Admissions, room 129 E. Cullen Building.

Official documents and test scores should be mailed to:
 University of Houston
 Office of Admissions
 Room 122 E Cullen Building
 Houston, TX 77204-2023

Admission application forms for the Law Center, the colleges of Optometry and Pharmacy, and the Graduate School of Social Work may be obtained by writing to the dean of the respective college or school. Application forms for admission to graduate programs in the colleges of Architecture; Bauer College of Business; Education; Liberal Arts and Social Sciences; Natural Sciences and Mathematics; Technology; the Conrad N. Hilton College of Hotel and Restaurant Management; and the Cullen College of Engineering may be obtained from the respective colleges or the Office of Admissions, 128 Ezekiel W. Cullen Building.

The completed application, application fee, and supporting documents constitute the basis upon which eligibility for admission is determined. All questions on the application must be completed fully. Admission is invalid if granted on the basis of incorrect information or omitted facts.

Students who do not enroll for the semester for which they are approved should contact the Office of Admissions, 128 Ezekiel W. Cullen Building, and re-apply by the established deadlines before attempting to enroll for another semester.

Students will be considered for admission based on the admission requirements in effect for the semester in which they first enroll.

Admission Steps

Prospective students may download or apply to the University of Houston undergraduate/postbaccalaureate admission via the internet at www.applytexas.org. The web site contains detailed information on application procedures.

Special Note: The admission policies in this catalog are applicable for Fall 2003 and Spring and Summer 2004 semesters. Changes in admission policies may affect applicants for Fall 2003 and/or subsequent semesters.

High School Preparation, 2003-04

The core course and units/credits required for general admission are:

University of Houston Required High School Courses	Units/ Credits
English	4
Mathematics, including at least algebra I, algebra II, and geometry (4 units are recommended)	3
Laboratory sciences (including at least one unit/credit in biology, chemistry, or physics)	2
Social sciences	3
<i>Two years of foreign language are strongly recommended.</i>	

Note: See the section on Freshman Admission Requirements.

Applicants planning to seek a bachelor's degree in the arts and sciences are urged to earn at least two

units/credits in one foreign language. Applicants who plan to enter scientific or technical majors (other than engineering) are strongly advised to earn at least four high school units/credits in mathematics and at least three units/credits in science, including both chemistry and physics. *Note:* All applicants are required to submit official SAT or ACT scores even if they are in the top 10 percent of their class.

Cullen College of Engineering Required High School Courses	Units/ Credits
English	4
Social studies	3
Chemistry	1
Physics	1
Mechanical drawing (in the tenth, eleventh, or twelfth grade)*	1
Mathematics (including two units/credits in algebra, one in geometry, and one-half in either elementary analysis or analytical geometry)	4
*Required for civil and mechanical engineering majors. A deficiency in this area may be made up during the first year at the University of Houston.	

Engineering majors are encouraged to take the Cullen College of Engineering advanced placement and/or achievement tests in American history, chemistry, and English prior to admission. Course work in these areas will be waived with appropriate scores.

Applicants to the Moores School of Music are expected to pass a satisfactory audition and achieve a minimum standing at the freshman level in a major or principal instrument or voice. Successful performance on a music theory examination is also expected of all students seeking admission to the Moores School of Music at any level.

General Admission Statement

General/Additional Admission Requirements

For admission to most programs offered by the university, it is necessary to meet the general admission requirements. There are several programs or majors that require different standards for admission. If an applicant to one of those programs with different requirements does not meet the stated standards, but does meet the general admission requirements, then that applicant may be admitted to the university as an undeclared major into the University Studies Division. For more information, see the University Studies section.

The university's policy on general admission is currently under review and may change before Fall 2003. For additional information contact the Office of Admissions.

International Student Admission Requirements

The following policy statement is applicable to undergraduate and postbaccalaureate applicants who are either United States citizens or foreign nationals holding visas permitting permanent residence in the United States. Although permanent residents who completed their education outside the United States must demonstrate sufficient English proficiency, they are not required to meet any higher academic requirements.

The requirements for students holding nonimmigrant visas can be found on the Office of International Admissions website:

www.uh.edu/enroll/admis/OIA/I_undergraduate/undergraduate.htm. The requirements may also be found in the International Undergraduate Application and Information Brochure available from the Office of Admissions or at www.uh.edu/enroll/admis.

However, foreign nationals who hold student (F-1) or other temporary visas are subject to the requirements specified in the Undergraduate Application & Information Brochure. This brochure may be obtained from the Office of Admissions or downloaded from the internet.

Standard Freshman Admission Requirements

Applicants will be considered if they satisfy all of the following criteria (1, 2, 3 below):

1. Rank in Class/Minimum SAT or ACT requirements (applicants must satisfy either A or B below)

A. Automatic Admissions Criteria:

Applicants from accredited public or private high schools in the state of Texas who rank among the top 10% of the student's high school graduating class and who apply by the published deadlines will be admitted.

Note: All applicants are required to submit official SAT or ACT scores even if they are in the top 10 percent of their graduating class.

B. Regular Admissions Criteria:

Applicants from accredited public or private high schools who meet one or more of the following will be considered for admission to the University of Houston. All applicants admitted under Section B must complete the high school academic core requirements with a GPA of 2.50 or higher and submit test scores from Scholastic Aptitude Test (SAT) or the American College Test (ACT). Applicants will be considered for admission if they:

- ranked among the top 25% of the student's high school graduating class with a core GPA of 2.50 or above; or
- earned a GPA of 3.20 or better in the high school academic core requirements; or
- achieved a combined SAT Verbal and Math score of 1100 or higher or an ACT composite score of 24 or higher; or
- earned a combination of grade point average and college test score based on the University of Houston Admissions Eligibility Index.

GPA	ACT Composite	SAT (I) Composite
3.15>	17	820–839
3.10>	18	840–859
3.05>	18	860–879
3.00>	19	880–899
2.95>	19	900–919
2.90>	20	920–939
2.85>	20	940–959
2.80>	21	960–979
2.75>	21	980–999
2.70>	22	1000–1019
2.65>	22	1020–1039
2.60>	23	1040–1059
2.55>	23	1060–1079
2.50>	24	1080–1100

Bauer College of Business and Cullen College of Engineering Majors

Rank in Class	Minimum Test Scores			
	SAT		ACT	
	Total	and Verbal or	Composite	and English Usage
Top 10%	970	480	22	19
1st quarter	970	480	22	19
2nd quarter	1050	480	24	19
3rd quarter	1180	480	26	19
4th quarter	Not admissible		Not admissible	

Computer Science Majors

Rank in Class	Minimum Test Scores			
	SAT		ACT	
	Total	and Verbal or	Composite	
Top 10%	1100	550	24	
1st quarter	1100	550	24	
2nd quarter	1150	550	25	
3rd quarter	1200	550	26	
4th quarter	Not admissible			

2. High School Academic Core Requirements

Students must fulfill the high school academic core requirements outlined earlier in the section, High School Preparation. At the discretion of the Director of Admissions, the university will admit applicants who do not satisfy all the high school academic core requirements if their overall records are sufficiently strong.

University of Houston Required High School Courses	Units/Credits
English	4
Mathematics (including at least algebra I, algebra II, and geometry)	3
Laboratory sciences (including at least one unit/credit in biology, chemistry, or physics)	2
Social sciences	3
<i>Two years of foreign language are strongly recommended.</i>	

Some colleges have other special requirements. The requirements for the College of Architecture and the Cullen College of Engineering are explained below.

College of Architecture

Admission to the College of Architecture occurs only for study beginning in the Fall semester. The

application deadline is March 1. Enrollment in studio courses is restricted to students admitted to the college. Applicants must first meet general university admission requirements in order to be considered by the College of Architecture.

Applicants may send supplementary information that might help influence admission into the college, including evidence of creative efforts in design, drawing, photography, painting or sculpture, letters of recommendation, letters of intent and interest, prizes and awards won, competitive recognition, etc. This information must be presented in an 8 1/2 x 11 inch format and contained in a binder, clearly marked with the applicant's name and social security number.

Do not send original work, only reproductions.

Supplementary information must be received by the March 1 deadline and sent directly to the college at:

University of Houston
College of Architecture
Admissions Committee
122 College of Architecture Bldg
Houston, TX 77204-4000

The College of Architecture Admissions Committee will review applications and will mail notification of the admission decision on or before April 15.

Cullen College of Engineering

Cullen College of Engineering Required High School Courses	Units/Credits
English	4
Social studies	3
Chemistry	1
Physics	1
Mechanical drawing (in the tenth, eleventh, or twelfth grade)*	1
Mathematics (including two units/credits in algebra, one in geometry, and one-half in either elementary analysis or analytical geometry)	4

*A deficiency in this area may be made up during the first year at the University of Houston.

Students who plan to enter scientific or technical majors (other than engineering) are strongly advised to earn at least four high school units/credits in mathematics and at least three units/credits in science, including both chemistry and physics.

3. High School Graduation

Sixth/Seventh Semester Grades The university will evaluate and admit applicants based on their record through six semesters (end of junior year) of high school work. If, on the basis of six semesters' work, a student does not meet the admission criteria, a decision will be reserved until the middle of the senior year, when seventh semester grades are available.

Seventh semester grades will be considered by the university to determine eligibility for admission.

Accredited High Schools Applicants who have graduated from a high school accredited by either the Texas Education Agency or the appropriate Regional Association of Schools and Colleges will be admitted if they meet the outlined requirements.

Nonaccredited High Schools Applicants who have graduated from a high school not accredited by either

the Texas Education Agency or the appropriate Regional Association of Schools and Colleges may be admitted by scoring a minimum of 1180 on the SAT or minimum of 26 on the ACT and meeting high school academic core requirements.

Applicants in this category will not be admitted to the Bauer College of Business, the undergraduate Computer Science major, or the Cullen College of Engineering, but may enroll as undeclared majors in University Studies Division. Admission to those programs will be dependent on the student's academic work at the university. Additional information may be obtained from the office of the college dean representing these areas.

Home School Applicants

Documentation of non-accredited high school/home schooled students is required for admission in addition to SAT/ACT scores.

Individual Admission

Applicants who do not qualify under the stated admission options may request a further review of their application through the Admissions Review Committee. The review will be based on an overall assessment of each applicant's circumstances in respect to potential for academic success at the university. For more information, see the section on Individual Admission.

Admission Option for Academically Talented High School Students

Special freshman admission options are available to academically talented students based on test scores, grade point average, and other criteria. The university offers dual (concurrent) enrollment and summer courses for students who wish to take college courses while still in high school. Early enrollment is available to a select group of students who have superior high school academic records and who wish to begin university-level work after the completion of their junior year of high school. Please contact the Office of Admissions for details regarding these admission options.

The Honors College

The Honors College welcomes applications from academically serious students who are entering the university as freshmen, have been enrolled for a semester or two, or are transferring from other colleges or universities. To apply for admission to the program, students must complete a short application form, provide copies of standardized test scores (SAT or ACT) and transcripts, and submit a typed essay of at least 300 words describing academic interests and preparation for honors work. Generally, continuing UH students and transfer students should have at least a 3.25 cumulative GPA, and first-time in college students should be in the top 10 percent of their secondary-school class and have scored 1180 or better on the SAT (or 26 or better on the ACT). These scores are not requirements for admission, however, and all students interested in the Honors College are encouraged to apply. After the materials are evaluated, students may be invited for an interview with a mem-

ber of the Honors College faculty. Students outside the Houston area may be interviewed by telephone.

For more information, please write or call:

University of Houston
The Honors College
16 MD Anderson Library
Houston, TX 77204-2001
713-743-9010

Texas Academic Skills Program

The Texas Academic Skill Program (TASP) is required by Texas law to ensure that students enrolled in public colleges and universities possess the academic skills needed to perform effectively in college-level course work. TASP includes an examination designed to provide diagnostic information about the reading, mathematics, and writing skills of each student. The results of the test do not affect a student's admission to the University of Houston, but may affect course enrollment eligibility.

Adult Admission Option Program (AAOP)

All TASP requirements apply to students admitted to AAOP, just as to any other undergraduate student.

Age 55+ Personal Enrichment

Students 55 years or older who wish to take courses for personal enrichment *only* may qualify for exemption from TASP requirements. Only students who are NOT SEEKING A DEGREE or certification may apply for the "Age 55+" exemption. Contact the TASP office for information, room 320 of the Student Service Center, 713-743-8984.

Developmental Education

Students who fail or do not attempt a section of the TASP test are required to participate in developmental education for the appropriate skill area(s) each semester until all sections are passed. Students enrolling at Texas public institutions of higher education Fall 1997 or thereafter who have failed one or more sections of the TASP test, but who have earned a grade of "B" or better in an appropriate course approved by the Texas Higher Education Coordinating Board for this purpose, may be able to use that course to fulfill the TASP requirement. Students transferring from out-of-state or private Texas institutions of higher education may qualify for a "TASP Complete" status based on the same "B rule" courses. For details and for the approved list of courses contact the University Studies Division directly.

Exemption from TASP

Students who earned 3 or more college-level credit hours before the beginning of the Fall 1989 semester are exempt from the TASP requirement unless they are seeking teacher certification in the state of Texas. Postbaccalaureate and graduate students are exempt from TASP. Documentation of this credit or degree status must be made available to the University Studies Division in room 320 of the Student Service Center in order to claim this exemption.

Students with the following test scores may claim exemption from the TASP requirement. There is a five-year limit on SAT and ACT scores to be used for

this exemption and a three-year limit on TAAS scores. Students must provide documentation of these scores to the University Studies Division in order to claim this exemption.

**SAT total of 970 and 420 verbal and 470 math subscores
(if test date before April 1995)**

or

**SAT total of 1070 and 500 verbal and 500 math subscores
(if test date April 1995 or after)**

or

ACT composite of 23 and 19 verbal and 19 math subscores

or

**TAAS scale scores of TLIX-89 in reading and
TLIX-86 in math and 1770 in writing**

Documentation of these test scores must be made available to the University Studies Division in room 320 of the Student Service Center in order to claim this exemption. It is the student's responsibility to ensure that appropriate documentation is received by the USD/TASP office (Fax no. 713-743-8998).

High School Students and TASP

High school students concurrently enrolled in college-level course work are subject to the TASP requirements. A student who fails any portion of the TASP test is NOT allowed to take any college level course work while still in high school.

Newly Admitted Undergraduate Students

All newly admitted TASP eligible students must take the TASP test BEFORE ENROLLING IN ANY COLLEGE LEVEL COURSES. Enrollment will not be permitted for students who have not met the TASP testing requirement. This rule applies to freshmen and to transfer students.

Additionally, students must pass all sections of the examination by the 60th semester hour or they will be ineligible to enroll in junior- and senior-level (3000- and 4000-level) courses.

Students who fail any portion of the TASP test on their initial attempt will have certain restrictions placed on their course selection until they re-attempt the failed portions of the test. For specific details, contact advisors in room 320, Student Services Center, 713-743-8982.

Sixty-hour Limit

TASP eligible students with 60 or more semester credit hours must pass all sections of the examination to be allowed to enroll in junior- or senior-level courses.

Students with Disabilities

Students with visual or hearing impairments are not exempt from the TASP program, but alternative testing is provided. These students and those with any other type of physical, cognitive, or learning disabilities should contact the Center for Students with DisABILITIES for information or to arrange testing accommodations. Contact 307 Student Service Center, 713-743-5400 or 713-749-1527 (TDD).

Teacher Certification Students and TASP

TASP scores for admission to teacher education are higher than admission to the university. Check in

room 112 Farish Hall for scores required to be admitted to the professional development sequence of the teacher education program.

Test Dates

For information on how to schedule a TASP test, or Quick TASP, contact the University Testing Services at 713-743-5444.

Students with disabilities who need testing assistance should contact Center for Students with Disabilities, 713-743-5400 or 713-749-1527 (TDD), 307 Student Service Center.

Visiting Students

Students who regularly attend an out-of-state or private college or university and who plan to attend a Texas public college or university on a temporary basis should contact the TASP office to determine if they qualify for a temporary exemption from TASP requirements.

Additional Information

For information about other TASP policies and the TASP program, contact the University Studies Division, 320 Student Service Center, 713-743-8982.

All new undergraduate students are required to meet TASP requirements before registering for classes. Contact the University Studies Division, 320 Student Service Center, 713-743-8982.

Transfer Student Admission Requirements

General Admission Requirements

Students who have earned fewer than 15 semester hours of college credit must meet the requirements for high school graduates. An applicant who has earned 15 or more transferable semester hours of credit from a college accredited by one of the six regional accrediting associations will be considered a transfer student. Transfer students must be eligible to return to the last college attended and must meet the following minimum grade point average requirements:

1. Applicants who have earned between 15 and 29 semester hours of college credit must have a 2.50 cumulative grade point average.
2. Applicants who have earned 30 or more semester hours of college credit must have a 2.00 cumulative grade point average.

All grades, including those in repeated courses, are used in computing the grade point average. (WF is computed for applicants to Engineering).

Associate of Arts Degree

Applicants who have graduated with the Associate of Arts degree from a two-year college accredited by the appropriate Regional Association of Schools and Colleges will be assured general admission to the university. Admission will be granted if the applicant's last college is a two-year institution at which the associate degree was earned; otherwise, regular transfer admission requirements must be met.

Applicants to the Cullen College of Engineering who have earned an Associate of Arts degree must have a 2.25 grade point average.

Applicants to the programs, schools, and colleges with additional admission requirements must meet the requirements of the particular program.

Applicants with Associate of Arts degrees from U.S. institutions who have not graduated from a U.S. high school must meet the English proficiency requirements.

Note: An official transcript from each college or university attended must be submitted to the Office of Admissions.

College of Architecture Transfer Students With No Previous Architecture Courses

These students follow the same process as for freshmen students. See Freshman Admissions Requirements in this section.

Transfer Students Seeking Credit for Previous Architecture Courses

Admission to the College of Architecture occurs only for study beginning in the Fall semester. The application deadline in March 1. Enrollment in studio courses is restricted to students admitted to the college. Applicants must first meet general university admission requirements (listed in this catalog) in order to be considered by the College of Architecture.

Applicants must submit a portfolio of academic design work which should contain examples of course work accomplished for credit and must be presented in an 8.5 x 11 inch format and contained in a binder, clearly marked with the applicant's name and social security number. **Do not send original work, only reproductions.** The portfolio must be received by the March 1 deadline and sent directly to the college at:

University of Houston
College of Architecture
Transfer Admissions Committee
122 College of Architecture Bldg
Houston, TX 77204-4000

The College of Architecture Transfer Admissions Committee will review applications and will mail notification of the admission decision and placement on or before April 15.

Bauer College of Business

Transfer applicants who have earned fewer than 15 semester hours of college credit must meet the Bauer College of Business requirements for high school graduates.

Applicants to the Bauer College of Business who have earned between 15 and 59 semester hours must have a 2.75 cumulative grade point average. Students who have earned 60 or more semester hours must have a 2.75 cumulative grade point average over the last 60 hours of college-level work attempted.

See the Bauer College of Business web site at www.bauer.uh.edu for more information.

Computer Science Major

Transfer applicants who have earned fewer than 15 semester hours of college credit must meet the computer science requirements for high school graduates.

Applicants who have earned between 15 and 29 semester hours of college credit must have the following:

1. 3.00 grade point average for all college-level work attempted
2. 3.25 grade point average for all math courses attempted
3. 3.25 grade point average for all computer science courses attempted
4. Satisfactory completion of Calculus I and II

Applicants who have earned 30 or more semester hours must have the following:

1. 3.00 grade point average for the last 60 hours attempted
2. 3.25 grade point average for all math courses attempted
3. 3.25 grade point average for all computer science courses attempted
4. Satisfactory completion of Calculus I and II

See the website at www.uh.edu/academics/nsm for more information.

Cullen College of Engineering

Transfer applicants who have earned fewer than 15 semester hours of college credit must meet the engineering requirements for high school graduates. Applicants who have earned between 15 and 29 semester hours of college credit must have all of the following:

1. A grade point average of 2.50 or higher for all college-level work attempted
2. A grade point average of 2.50 or higher for all college-level math courses attempted
3. A grade point average of 2.50 or higher for all college-level chemistry and physics courses attempted
4. A grade point average of 2.50 or higher for all college-level English courses attempted; international students must have TOEFL score of 550
5. A grade point average of 2.50 or higher for all college-level engineering courses attempted
6. Must have attempted at least one college-level mathematics course and at least one college-level physics course or college-level chemistry course

Applicants who have earned 30 or more semester hours of college credit must have all of the following:

1. A grade point average of 2.25 or higher for all college-level work attempted
2. A grade point average of 2.25 or higher for all college-level mathematics courses attempted
3. A grade point average of 2.25 or higher for all college-level chemistry and physics courses attempted
4. A grade-point average of 2.25 or higher for all college-level English courses attempted; international students must have a TOEFL score of 550
5. A grade point average of 2.25 or higher for all college-level engineering courses attempted

6. Must have attempted at least one college-level mathematics course and at least one college-level physics course or college-level chemistry course

Students who do not meet the above requirements, but qualify for admission to the university may use the admissions appeals process to be considered for admission to engineering. Students whose recent performance show marked improvement are encouraged to consider this option.

See the Cullen College of Engineering web site at www.egr.uh.edu for more information.

Pharmacy

Transfer applicants who have earned between 15 and 45 semester hours of credit must have all of the following in order to enter the pre-pharmacy program:

a 2.75 grade point average **AND**

a 2.75 grade point average in all required pre-

pharmacy math and science coursework attempted.

Required pre-pharmacy math/science courses include Calculus, Statistics, General Biology I and II with Labs, General Chemistry I and II with Labs, Microbiology with Lab, Organic Chemistry I and II with Labs, and Physics.

See the Pharmacy website at www.pharm.uh.edu for more information.

Conrad N. Hilton College of Hotel and Restaurant Management

Transfer students who have earned fewer than 15 semester hours of college credit must meet the admission requirements for high school graduates.

Transfer applicants who have earned 15 or more semester credit hours must have a 2.50 or higher cumulative grade point average for regular admission. Students with grade point averages between 2.00 and 2.50 may request a review of their application through the college's Individual Admission process.

Moore's School of Music

Music majors must have a 2.50 grade point average over all music courses attempted at any other college or university and audition for School of Music faculty.

Admissions Review Committee

Applicants who do not qualify under the other admission options may request a further review of their application through the Individual Admission process. The review will be based on an overall assessment of each applicant's circumstances in respect to her or his potential for academic success at the university. Such consideration may be based upon one or more of the following:

1. Extenuating circumstances, including educational disadvantage, which adversely affected the applicant's academic record and/or test scores
2. Evidence of exceptional achievement or aptitude not reflected in the applicant's record or national preadmissions test
3. Evidence of exceptional talent or ability in artistic, scholarly, or athletic performance

Information that may be considered includes, but is not limited to, a statement by the applicant, recom-

mentations from high school or college personnel, and personal references. For information pertaining to the Individual Admission Option, including deadlines, contact the Office of Admissions at 713-743-1010.

Postbaccalaureate Students

Postbaccalaureate students are students who have earned a bachelor's degree or higher at a regionally accredited institution. Some course work taken in the postbaccalaureate status may be applied toward a graduate degree, but there are limitations that particularly affect those students whose goal it is to earn a graduate degree at the University of Houston. These restrictions include the following:

1. Enrollment in graduate-level courses in some colleges is either prohibited (e.g., the Bauer College of Business) or severely limited (e.g., the Cullen College of Engineering).
2. Application of course work completed as a post-baccalaureate student toward a graduate degree is restricted and is subject to the approval of the individual department after enrollment as a graduate student.

Students who wish to obtain postbaccalaureate status at the University of Houston should submit an application for undergraduate admission and an official transcript from their previous institution showing the bachelor's degree posted.

Postbaccalaureate applicants who are seeking a second undergraduate degree and all applicants to the Bauer College of Business and the Computer Science major must submit an official transcript from each college or university attended.

Students with degrees from the University of Houston need not submit official UH transcripts.

The Bauer College of Business requires postbaccalaureate applicants to have a 2.75 cumulative grade point average over the last 60 hours of college-level work attempted. Postbaccalaureate applicants to the undergraduate College of Engineering majors and computer science major must meet the admission standards that apply to transfer applicants who have earned 30 or more semester hours of college credit.

The deadlines stated previously for undergraduate students are applicable to those seeking admission as postbaccalaureate students.

Academic Fresh Start for Undergraduate Transfer Students

Students applying for admission to the University of Houston may elect to have **all** academic course work completed at other institutions ten or more years prior to the time of application ignored for admission purposes. Once ignored, this course work cannot be used to satisfy any prerequisite or degree requirements at the University of Houston. The Academic Fresh Start Program is open to new as well as to former and current students.

Transfer students applying for Academic Fresh Start must have submitted all the necessary credentials to the Office of Admissions by the appropriate deadline. Official transcripts from all colleges attended, including transcripts which include course work completed ten or more years ago, must be sent

to the University of Houston. However, students choosing Academic Fresh Start must meet current admission requirements with course work taken within the past ten years.

Students admitted through Academic Fresh Start will be under the University of Houston Undergraduate Studies Catalog in effect at the time of their Fresh Start matriculation at the University of Houston and will be assigned to the University Studies Division (USD) until they are admitted into a major field of study or until they have accumulated sixty semester hours of credit, whichever comes first.

There may be implications for financial aid and veterans benefits for students admitted under Academic Fresh Start. Students should contact these offices for more information.

Students may elect to use the provisions of this Academic Fresh Start Program only once at the University of Houston.

More information on the Academic Fresh Start Program for undergraduate transfer students may be obtained by contacting:

University of Houston
Office of Admissions
122 E Cullen Building
Houston, TX 77204-2023
713-743-9630

Former and current University of Houston students seeking information on the Academic Fresh Start Program should refer to Academic Fresh Start For Current and Former Undergraduate Students in the Academic Regulations and Degree Requirements section of this catalog.

Adult Admission Option

The Adult Admissions Option facilitates the admission of adult students. Adult students may enroll in a nondegree status without submitting transcripts or test scores. The conditions of the program are as follows:

1. A special Adult Admissions Option application must be completed (available from the Office of Admissions).
2. A non-refundable \$40 application fee is required.
3. Applicants must, at a minimum, hold a high school diploma or the equivalent.
4. Applicants may not have been enrolled in a high school or regionally accredited college-level program for the past five years.
5. Applicants must be at least 25 years of age by the last day of late registration for the semester for which they are applying.
6. Applicants will be classified as freshmen students.
7. This program does not apply to UH former students or to postbaccalaureate students.
8. Students admitted in this category must attain a 2.0 cumulative grade point average in order to register for subsequent semesters.
9. Students who complete 18 semester hours and wish to change their admission status to degree-seeking should contact the Office of Admissions Transfer

Credit Unit at room 129 Ezekiel Cullen Building, 713-743-9595.

To continue beyond 18 semester hours of letter-grade, non-remedial work, students must present transcripts from all regionally accredited colleges and universities previously attended. For applicants who have attended any institution outside the U.S., official credentials and translations along with required processing fee must be submitted with the petition. Regular admission to the University Studies Division will normally be granted to those applicants with a 2.00 minimum cumulative grade point average in their work at the University of Houston, excluding courses not taken with a letter grade, remedial courses, and special problems/independent study work. To change from the University Studies Division to an undergraduate major, students must petition to the appropriate college/department.

Note: Students may remain in the University Studies Division for only one semester once they have exceeded 60 cumulative semester hours.

10. Students who wish to petition for degree status prior to the completion of 18 semester hours of letter grade, non-remedial work at the University of Houston may do so by submitting a request through the Individual Admissions Option. As part of the petition process, students must present transcripts from all regionally accredited colleges and universities previously attended.

11. The hours earned will count toward a degree so long as students are fully admitted to a major and the courses are applicable to that degree program.

12. Applicants who have completed any education outside the United States must submit evidence of satisfactory English proficiency. A score of 550 or higher (213 on the computerized examination) on the Test of English as a Foreign Language (TOEFL) is required. Applicants are expected to complete the essay section of the TOEFL whenever it is included as part of the exam. Those exempt from this requirement are students from Australia, the British Isles, the Bahamas, English-speaking Canadian provinces, Jamaica, New Zealand, Belize, Fiji Islands, Liberia, Sierra Leone, South Africa, Trinidad, the Virgin Islands, the West Indies, Zimbabwe, and those who speak English as their native language.

Note: Students enrolled in the Adult Option Program are not eligible for financial assistance. Financial aid will be processed during the semester following the completion of 18 semester hours; therefore, aid may not be available during that semester. Eligible veterans may use veterans' benefits under this program. Please contact the Veterans Services office for more information, 27 University Satellite.

Summer Visiting Students

Admission is granted (as summer visiting students) to undergraduate students who have earned college credit at other institution and are in good standing at their last regionally accredited U.S. college or university. All transcripts from Texas public universities are required for admission as a Summer Visitor. **Docu-**

mentation of Texas Academic Skills Program (TASP) status must be submitted to the University Studies Division (713-743-8984) before enrollment can be granted. *This test is a requirement at all public colleges and universities in Texas.* Enrollment in a fall or spring semester requires a petition for Regular Student Status. Contact the Office of Admissions for deadlines and additional requirements.

Once admitted, no application is necessary for enrollment in future summer sessions. Enrollment in a fall or spring semester requires a change in admission status to that of a regular student. This may be done by filing a petition with the Office of Admissions, 129 Ezekiel W. Cullen Building, by submitting transcripts of all previous academic work, and by meeting the regular admission requirements. Contact the Office of Admissions to obtain deadline dates for receipt of these petitions (713-743-1010).

Grades earned as a summer visiting student will be included in determining the cumulative grade point average for admission as a regular student. Appropriate credits earned as a summer visiting student may be applied toward a degree at the University of Houston when regular admission has been granted.

Note: Financial aid is not available for summer visiting students.

Former Students

Former students of the University of Houston who are not on academic suspension from the University of Houston do not need to reapply for admission. However, official transcripts must be submitted to the Office of Admissions from all colleges attended since the last enrollment at the University of Houston. To have their transfer work evaluated and credited, students must submit an evaluation request, available from the Office of Admissions.

Students who are not eligible to return immediately to the most recent institution they have attended will not be permitted to enroll. If students have earned less than a 2.00 (C) cumulative grade point average over work completed since attending the University of Houston, or if they left the last institution on probation, they may reenroll at the University of Houston on probation.

Students seeking readmission from academic suspension should follow the process outlined below.

Readmission from Academic Suspension

1. Only the dean of the college may readmit students on academic suspension from the University of Houston. Only the Director of the Office of Undergraduate Development and Retention may readmit University Studies Division students.

2. Readmission from academic suspension is neither automatic nor guaranteed. Students seeking readmission must submit to the dean of the college in which they wish to earn their degrees:

- a. A written petition justifying their readiness to resume their studies at the university.
- b. Transcripts showing at least a 2.00 grade point average on all college work completed elsewhere

while on academic suspension from the University of Houston.

- c. Transcripts of all other completed college work.
 - d. University Studies Division students must submit their petition and transcripts to the Director of the Office of Undergraduate Academic Development and Retention.
3. Students seeking to change their majors from the college from which they were suspended to another college must submit a “change of major” request along with a petition for readmission from academic suspension to the college of the intended major.
 4. Colleges may have additional policies and procedures pertaining to readmission from academic suspension; therefore, students seeking readmission should consult the appropriate college section in this catalog or request information from the office of the academic dean for specific college requirements.

International Students

In addition to the general admission requirements, the following regulations may apply to those applicants with any foreign credentials.

General Requirements

1. A nonrefundable admission/evaluation fee of \$75 (U.S. currency) must be submitted, along with the application, by all applicants who hold or will be holding nonimmigrant visas while in the United States. Applications will not be considered unless the necessary fee is paid.
2. A copy of all official transcripts from secondary school and any college or university studies attempted must be on file with the Office of Admissions before an evaluation of academic qualifications can be made. An official English translation of the transcripts must be included if the academic transcripts are in a foreign language. Where university-level studies are to be considered for possible undergraduate transfer credit, a syllabus, catalog, or similar bulletin must be submitted, which describes the courses in sufficient detail for proper evaluation.
3. Applicants on nonimmigrant student visas must have signed statements guaranteeing their ability to pay expenses while studying at the university. This statement must be signed by a parent, guardian, bank, or other reliable financial institution, or by a United States citizen who will be responsible for financial needs. The statement can be found in the Undergraduate Application & Admission Brochure.
4. Applicants on nonimmigrant visas must submit two passport-sized photographs before enrollment.
5. Scores earned on the Test of English as a Foreign Language (TOEFL) must be submitted before admission will be granted. Minimum scores for admission consideration are 550 on the written examination and 213 on the computer version for both undergraduate and graduate students. Some colleges and departments require scores above the minimum. For more information write:

TOEFL

Box 899
Princeton, New Jersey 08540
U.S.A.

The following applicants are exempt from the TOEFL requirements:

- a. Native speakers of English, usually from Australia, the British Isles, the Bahamas, English-speaking Canadian Provinces, Jamaica, New Zealand, Belize, Fiji Islands, Liberia, Sierra Leone, South Africa, Trinidad, the Virgin Islands, the West Indies, Zimbabwe, and those who speak English as their native language
- b. Students who qualify for admission on the same basis as United States high school graduates
- c. Students who have earned bachelor’s degrees or higher at an accredited United States college or university

Note: Applicants to the graduate program in the College of Natural Sciences and Mathematics are required to submit TOEFL scores.

Students who have been admitted and are seeking a degree, regardless of classification, must take a second English test upon arrival at the University of Houston. On the basis of these scores, students are placed in the appropriate English courses for international students. Students whose scores are low will be advised to carry a reduced load.

6. Applicants are to provide UH with a valid overseas address.
7. A photocopy of the applicant’s current passport showing name, date of birth, and visa type.
8. All credentials must be on file by April 1 for the summer semester, by May 1 for the fall semester, and by October 1 for the spring semester.
9. International students on nonimmigrant visas must carry medical and hospitalization insurance.
10. Only the Director of Admissions may issue an official notification of acceptance for admission.
11. Visas issued for the purpose of study do not normally carry employment privileges. Government regulations require international students to certify that they have finances deemed sufficient by the University of Houston to pursue a full course of study without employment.
12. Holders of student (F-1 and J-1) visas must enroll for a full load of courses. For undergraduate students, the minimum full course load is 12 semester hours. For graduate students, the minimum full course load is 9 semester hours.
13. New students on nonimmigrant visas are required to enroll for the orientation program which takes place at the beginning of the semester. For more information see International Student and Scholar Services or write:

University of Houston
Office of International Student and
Scholar Services
306 Student Svc Ctr 1
Houston, Texas 77204-3024

Undergraduate Students

International students who have attended United States high schools are required to submit SAT or ACT scores as part of their credentials for admission. SAT or ACT scores may be required of students studying in countries where English is the native language. The Office of Admissions may specifically request these scores from students who have not attended a United States high school. Students who have graduated from a United States high school must meet the admission requirements for U.S. high school graduates. See the section on freshman admission requirements.

Applicants must have earned a minimum grade point average of 3.00 (B) on all secondary school work attempted. Graduation from a secondary school generally implies completion of at least 12 years of education. Graduation from a college or university implies completion of 16 years of education. Students who transfer from a United States university must meet the specific transfer requirements. See the section on Transfer Students Admission Requirements. Students who transfer from a foreign university must also have a 3.00 minimum cumulative grade point average. Some departments and colleges also may have higher admission requirements.

Applicants on immigrant visas will be considered under the same academic criteria as United States citizens, although if they have not graduated from a United States high school, they will also need to meet the 550 (213 on computerized test) minimum TOEFL score requirements for international students. See the section on general requirements for international students. All inquiries and documents should be addressed to:

University of Houston
Office of Admissions
International Section
122 E Cullen Building
Houston, TX 77204-2023
U.S.A.

Graduate Students

Information about graduate studies and admission requirements may be found in the Admission Information for International Graduate Students brochure and the *Graduate and Professional Studies* catalog. All inquiries and documents should be addressed to:

University of Houston
Office of Admissions
International Section
122 E Cullen Building
Houston, TX 77204-2023
U.S.A.

Transfer of College Credits

Evaluations of transfer work are made in the Office of Admissions, usually after students are enrolled and complete transfer records are on file. The application of transfer credit toward a degree at the university cannot be determined until the transcript has been evaluated and a degree plan made. (International students must provide the International Admissions

Office a copy of a syllabus/catalog for any academic work completed overseas. The credit evaluation will be completed during the first semester of enrollment).

Former students must notify the Office of Admissions of any schools attended since the last enrollment at the University of Houston, submit transcripts, and request an evaluation of this credit. Degree plans are made in the college of the student's major. The following regulations apply generally to the undergraduate programs. Certain exceptions exist in the Law Center. Refer to the Graduate and Professional Studies catalog.

General Regulations

1. The college from which credit is to be transferred must be accredited by one of the six regional accrediting associations.
2. Courses transfer to the university on the same level and with the corresponding number of hours as earned at the other institution. Grades are not transferred, and a new grade point average is established only on work done at the university. Courses taken at other institutions in which grades below C– were earned are not transferable or applicable toward degree requirements at the University of Houston. Some colleges and departments may use the cumulative grade point average from other institutions as an admission criterion.

A student cannot satisfy any baccalaureate degree requirement at the university with course work taken at another institution unless the course itself is both accepted by the university in transfer *and* applied toward the student's baccalaureate degree.

As of Fall 1999, the following clarifications apply to the transfer of core curriculum credit.

a. Students who transfer to the University of Houston from another institution of higher education where they have successfully completed all of that institution's Coordinating Board-approved core curriculum shall be considered by UH to be "core complete" and shall not be required to take additional courses to complete the UH core curriculum. However, no courses completed with a grade below C– shall transfer, and therefore they shall not count toward degree requirements, including total hours, other than "core completion."

b. If a transfer student has not successfully completed all Coordinating Board-approved core curriculum requirements at another institution of higher education, then UH will not accept for any purpose the core curriculum courses in which the student earned a grade below C–.

3. Students who transfer to the University of Houston before they have completed all of the Coordinating Board-approved core curriculum requirements at another institution of higher education shall receive credit toward the UH core for each of the core courses they have completed with a grade of C– or higher up to the maximum specified in each core component area by the institution from which they are transferring. Hours that exceed the UH requirement in any core component area shall be applied elsewhere in the UH core according to the established core articulation

tables. It should be noted that these students may be required to take additional courses to complete the UH core curriculum.

Students who transfer to UH from institutions that do not have a Coordinating Board-approved core curriculum may use transfer credits to satisfy UH core curriculum requirements only if the courses are equivalent to UH core courses and the grades earned in them were C– or higher.

4. Courses taken at other colleges that do not correspond to courses offered at the university may transfer as elective credit. Such courses may fulfill degree requirements at the discretion of the major department and dean.

5. The following courses are not accepted by the university in transfer:

Vocational courses

Orientation, remedial course work including remedial English, remedial reading courses, and high school level and remedial mathematics

Courses in bookkeeping

General Education Development tests on high school or college level

Courses from unaccredited seminaries or Bible colleges

6. Courses in technology from accredited schools will be considered for transfer credit on an individual basis, depending on the student's major and the type of course to be transferred.

7. Credit may be granted for courses taken at military service training schools based on recommendations made in the *Guide to the Evaluation of Educational Experience in the Armed Services*.

8. Credit may be granted for courses taken through various noncollegiate organizations based on the recommendation made by the Commission on Educational Credit when such training is considered by the university to be at the baccalaureate level and consistent with the student's educational objective.

9. A maximum of 12 semester hours in religion from an accredited college is accepted toward a degree.

10. A maximum of two semester hours in physical education activity courses is transferred.

11. Students will be allowed to apply toward a baccalaureate degree at the university a maximum of 66 semester hours of course work transferred from a community college. If a student transfers more than 66 semester hours from a community college, the dean of the college of the student's major at the University of Houston will determine which of the hours, not to exceed 66, will apply to the University of Houston degree.

12. To earn a degree at the university, the last 30 semester hours must be completed in residence on this campus. Only grade points earned at the University of Houston are averaged for the degree.

13. Unless prohibited by one or more of the general regulations above, the dean of the college in which the student majors will make the final decision concerning the application of transfer credit to the degree program.

Community College Common Course Numbering

The University of Houston and Texas community colleges have agreed that certain courses offered by the community colleges meet UH Core Curriculum standards; the community colleges have adopted common course numbers among themselves. Students transferring those courses to the university from a Texas community college will receive credit for the corresponding UH core course, provided all general requirements for transfer credit are met. The course numbers listed in the following table are currently approved as equivalents to the corresponding UH core course numbers. All courses are reviewed annually, to ensure that they meet core standards; therefore, the list is subject to change without notice. The university's Office of Admissions maintains the most up-to-date listings of these approved courses.

Not all community colleges use the common course numbering system. It is the student's responsibility to check with each community college attended for course equivalency.

Communication

Common #	UH #		Credits
ENGL 1301	1303	Composition & Rhetoric	3
ENGL 1302	1304	Composition & Rhetoric	3

Natural Science

Common #	UH #		Credits
BIOL 1408	1431	General Biology I	4
BIOL 1409	1432	General Biology II	4
CHEM 1411	(1331:1111)	General Chemistry I	4
CHEM 1412	(1332:1112)	General Chemistry II	4
GEOL 1403	(1330:1130)	General Geology I	4
GEOL 1404	(1376:1176)	General Geology II	4
PHYS 1401	(1301:1101)	College Physics I	4
PHYS 1402	(1302:1102)	College Physics II	4
PHYS 2425	(1321:1121)	University Physics I	4
PHYS 2426	(1322:1122)	University Physics II	4

Mathematics

Common #	UH #		Credits
MATH 1314	1310	College Algebra	3

Mathematics/Reasoning

Common #	UH #		Credits
MATH 1325	1314	Elements of Calculus	3
MATH 1342	2311	Statistics	3
MATH 2412	1330	Pre Calculus/Elem. Functions	4
MATH 2413	1431	Calculus I	4
PHIL 2303	1321	Logic	3

Social Science

Common #	UH #		Credits
ANTH 2301	2301	Physical Anthropology	3
ANTH 2351	2302	Cultural Anthropology	3
ECON 2301	2305	Principles of Economics I	3
ECON 2302	2304	Principles of Economics II	3
PSYC 2301	1300	General Psychology	3
SOCI 1301	1300	Principles of Sociology	3

Visual/Performing Arts

Common #	UH #		Credits
ARTS 1303	1380	Art History I	3
ARTS 1304	1381	Art History II	3
DRAM 1310	THEA 1331	Intro to Theatre	3
MUSI 1306 ¹		Music Appreciation	3
MUSI 1308 ¹		Music Literature I	3

¹There is no equivalent course number for UH. This course will transfer in as an elective.

Humanities

Common #	UH #		Credits
HIST 2311	2351	Western Civilization	3
HIST 2312	2353	Western Civilization	3
PHIL 1301	1301	Introduction to Philosophy	3
PHIL 2306	1305	Introduction to Ethics	3

History

Common #	UH #		Credits
HIST 1301	1377	U.S. History to 1877	3
HIST 1302	1378	U.S. History since 1877	3

Government

Common #	UH #		Credits
GOVT 2301	POLS 1336: American Government I		3
GOVT 2302	POLS 1337: American Government II		3

Correspondence and Extension Credit

The university does not offer correspondence courses, but such credit may be accepted in transfer when taken from an accredited college. Students may apply a maximum of 18 semester hours of correspondence credit, 30 semester hours of extension (classroom) credit, or 30 semester hours of correspondence and extension credit combined toward a bachelor's degree. Only six semester hours in the student's major may be correspondence credit.

Professional Course Credit

Graduates of certain accredited professional schools are allowed a total of 30 semester hours of unspecified credit for two or three years of professional training. A maximum of 12 semester credit hours will be allowed to those students who are not graduates. Students who satisfactorily complete a program in medical technology that is approved by the Board of Registry of Clinical Pathologists will be allowed 30 semester hours of unspecified credit.

Graduate Credit

Graduate credit completed with a grade of A or B (A=4.00) may be transferred for advanced courses only. The amount of transferable credit, however, is subject to approval by the individual department. Only in exceptional circumstances can more than nine semester hours of transfer credit be applied to a master's degree. The Bauer College of Business and

Cullen College of Engineering will not accept more than nine semester hours of transfer credit under any circumstances.

Transfer credit is subject to evaluation and must be consistent with the degree plan approved by the student's advisor. The student bears the final responsibility for securing the department's acceptance of transferred credit.

International Baccalaureate

The University of Houston recognizes the International Baccalaureate (IB) higher level examination scores of 5 or better. Students will be granted credit on an individual course-by-course basis.

Credit by Examination

Many academic departments at the university offer students an opportunity to earn credit without a grade in specific courses through a credit by examination program. The following tests are utilized for placement with credit:

1. Advanced Placement (AP)
2. College Level Examination Program (CLEP)
3. College Board Achievement Tests (CB)
4. DANES Subject Standardized Tests (DSST)
5. Departmental tests

The departments participating in this program and the tests that each department uses are in the chart below.

The AP examinations are administered annually in the late spring at high schools that offer College Board Advanced Placement courses. Interested students should consult a high school counselor for information on test centers and test registration procedures.

For information about eligibility for any of the tests or the test dates and registration procedures for CLEP, AP, SAT II, CB, DANES, and departmental tests, visit:

University Testing Services
University of Houston
204 Student Svc Ctr 1
Houston, TX 77204-3056
713-743-5444
www.las.uh.edu/uts

All credit-by-examination policies are subject to change.

²Course number(s) or amount of credit is determined by departmental faculty review of applicant's exam or test scores.

Course	Test	Minimum Score	Hours Credit
ACCT 2331	CLEP: Principles of Accounting	55	3
ARTH 1380, 1381 (Approval from department required)	Departmental Exams	Determined by Department of Art	3
BIOL 1431	CLEP: Biology	50	4
BIOL 1431, 1432	CLEP: Biology or AP: Biology	55 3	8 8
Biological Sciences Elective (For non-science majors only)	CLEP: Natural Science	53 (Bio Sci; scores only valid for tests taken before June 1994)	3
	or CLEP: Natural Science	520 (scores only valid for tests taken before June 2001)	3
	or CLEP: Natural Science	52 (Computer-based test scores taken beginning July 2001)	3
CHEM 1301, 1101 (For core curriculum requirement - not for science, math, engineering, computer science majors)	CB Achievement: Chemistry	600 <i>plus review</i> of test scores by Department of Chemistry	3 or 4
	or SAT II Chemistry	630 <i>plus review</i> of test scores by Department of Chemistry	3 or 4
CHEM 1331, 1372-Introductory level for science, math, engineering, computer science majors. Must not have taken either CHEM 1331 or 1372 or equivalent at another institution	AP: Chemistry	4	3-6 ²
	or CLEP: Chemistry	Determined by Department of Chemistry	0-6
CHEM 1332 (Approval from department required. Must not have taken either CHEM 1331 or 1332, or equivalent at another college-level institution)	Departmental Exam	21	3
CHNS 1501	Departmental Exam	65	5
CHNS 1501, 2302	Departmental Exam	105	8
CHNS 1501, 2302, 3301	Departmental Exam	116	11
CHNS 3302	Departmental Exam	Pass. Determined by Department of Chinese	3
ECON 2304	AP: Microeconomics	3	3
	or CLEP: Principles of Microeconomics	48	3
ECON 2305	AP: Macroeconomics	3	3
	or CLEP: Principles of Macroeconomics	48	3
ENGL 1303	AP: English Language and Composition	3	3
	or SAT II Writing	620	3
ENGL 1304	AP: English Language and Composition	4	3
	or SAT II Writing	660	3
ENGL 1303-1304	AP: English Language and Composition	4	6
	or SAT II Writing	660	6
ENGL 2397	AP: English Literature and Composition	3	3
Fine Arts Elective	CLEP: Humanities	520 (scores only valid for tests taken before June 2001)	3
	or CLEP: Humanities	52 (Computer-based test scores taken beginning July 2001)	3

FREN 2301	AP French Language or AP French Literature or Departmental Exam	3 3 Determined by Department of French	3 3 3
FREN 2302	AP French Language or AP French Literature or Departmental Exam	3 3 Determined by Department of French	3 3 3
FREN 3313	AP French Language or AP French Literature	4 or 5 4 or 5	3 ³ 3 ³
GERM 2331	CLEP: German Language	60	3
GERM 2332	AP: German Language	4 <i>plus</i> grade of B or better in GERM 3333	3
GERM 2331-2332	CLEP: German Language	70	6
GERM 2332-3333	AP: German Language	5 <i>plus</i> grade of B or better in GERM 3334	6
GERM 3333-3334 (Approval from department required)	Departmental Exam	Determined by Department of German	3-6
HIST 1377	CLEP: History of the United States I	50	3
HIST 1378	CLEP: History of the United States II	50	3
HIST 1377-1378	AP: American History or AP: American History	3 ⁴ 4 or 5	3 6
ITAL 2301-2302 (Approval from department required)	Departmental Exam	Determined by Italian Department	3-6
ITEC 2371	DANTES: Prin. of Financial Accounting (525)	47	3
ITEC 3345	DANTES: Human Resource Management (530)	48	3
ITEC 3363	DANTES: Technical Writing (820)	46	3
MATH 1310	CLEP: College Algebra	50	3
MATH 1313	Departmental Exam	13	3
MATH 1314	Departmental Exam	20	3
MATH 1330	Departmental Exam	20	3
MATH 1431	AP: Calculus AB or AP: Calculus BC or Departmental Exam	3 3 3	4 4 ⁵ 4
MATH 1432	AP: Calculus BC or Departmental Exam	3 3	4 ⁵ 4
MATH 2311	AP: Statistics or Departmental Exam	3 Determined by Math Department	3 3
PHYS 1301	AP: Physics B or AP: Physics C (mechanics) or Departmental Exam	5 4 or 5 Determined by Physics Department	3 ⁶ 3 ⁷ 3
PHYS 1302	AP: Physics B or AP: Physics C (electricity and magnetism) or Departmental Exam	5 4 or 5 Determined by Physics Department	3 ⁶ 3 ⁷ 3
PHYS 1321	AP: Physics C (mechanics) or Departmental Exam	5 Determined by Physics Dept.	3 See Dept.

³No additional credit given for BOTH French Language and French Literature.

⁴Students must take HIST 1378 or an approved substitute, or take the CLEP: History of the United States II test (*note: students may petition to receive credit for HIST 1378 instead of 1377, but must do so by filing a general petition with the History Department; otherwise, credit will be given for HIST 1377 only)

⁵Students who score a 3 on AP Calculus BC may receive a total of 8 hours credit for MATH 1431-1432.

⁶Students who score a 5 on AP Physics B may receive a total of 6 hours credit for PHYS 1301-1302.

⁷Students who score a 4 or 5 on AP Physics C (mechanics) may receive a total of 6 hours credit for PHYS 1301-1302.

PHYS 1322	AP: Physics C (electricity and magnetism) or Departmental Exam	5	3
Physical Science Elective	CLEP: Natural Science	52 (Phy Sci; scores only valid for tests taken before June 1994)	3
	or CLEP: Natural Science	500 (scores only valid for tests taken before June 2001)	3
	or CLEP: Natural Science	50 (Computer-based test scores taken beginning July 2001)	3
POLS 1336-1337 ⁸	AP: American Government	4	3
POLS 1336-1337	AP: American Government	5	6
POLS 1336-1337 ⁹	CLEP: American Government	48	3
POLS 3311	AP: Comparative Gov't and Politics	5	3
PSYC 1300	CLEP: Introductory Psychology	50	3
	or AP: Psychology	3	3
RUSS 1301	Departmental Exam	250	3
RUSS 1301, 1302	Departmental Exam	425	6
RUSS 1301, 1302, 2301	Departmental Exam	500	9
RUSS 1301, 1302, 2301, 2302	Departmental Exam	600	12
Social Science Elective (Not applicable to a degree in Social Science)	CLEP: Social Science History	53 (Soc Sci; scores only valid for tests taken before June 1994)	3
	or CLEP: Social Science History	530 (scores only valid for tests taken before June 2001)	3
	or CLEP: Social Science History	53 (Computer-based test scores taken beginning July 2001)	3
SOC 1300	CLEP: Introductory Sociology	51	3
SPAN 1505	AP: Spanish Language	3 ¹⁰	5
SPAN 1505, 2301	AP: Spanish Language	4 ¹¹	8
SPAN 1505, 2301, 2302	AP: Spanish Language	5 ¹²	11
SPAN 2307–2308 (Students may not receive credit for both 2301-2302 and 2307-2308)	Departmental Evaluation		6
World History Elective	CLEP: Social Science History	52 (Hist; scores only valid for tests taken before June 1994)	3
	or CLEP: Social Science History	530 (scores only valid for tests taken before June 2001)	3
	or CLEP: Social Science History	53 (Computer-based test scores taken beginning July 2001)	3

Special Examinations

Some academic departments at the University offer students an opportunity through special examinations to earn credit for unusual experience related directly to a course or for completion of a course equivalent at a nonaccredited institution. Students who qualify should go to the office of the dean of the college in which the course is taught for additional information and for petition forms to use in applying. No grades are assigned to credit earned by special examinations. No residence credit is given.

Placement Without Credit

Language Placement

Students who have completed two or more years of French, German, Latin, or Spanish in high school or one or more semesters of German at another college or whose native tongue is one of these languages are required to take a language examination for placement without credit before enrolling in a course in that language. For additional information write:

University of Houston
Learning and Assessment Services
210 Student Service Center 1
Houston, Texas 77204-3025

⁸Students who receive AP credit for POLS 1336-1337 must then complete three hours of advanced political science from subfields of public administration, public law, and American politics, or from POLS 3331, 3349, 4361, and 4366.

⁹Students passing the American Government test may not take POLS 1336 or 1337 but must take three additional hours selected from a list of approved 3000 or 4000 level POLS courses. Contact the Political Science Department for approved courses.

¹⁰For consideration of additional credit for SPAN 2301, students must take the University of Houston's Spanish Placement test given by the University Testing Services (students from Spanish-Heritage speaking background *must take the Spanish-speaker placement test* at the Spanish Department).

¹¹For consideration of additional credit for SPAN 2302, students must take the University of Houston's Spanish Placement test given by the University Testing Services (students from Spanish-Heritage speaking background *must take the Spanish-speaker placement test* at the Spanish Department).

¹²For consideration of junior level credit in place of SPAN 1505, students must take the University of Houston's Spanish Placement test given by the University Testing Services (students from Spanish-Heritage speaking background *must take the Spanish-speaker placement test* at the Spanish Department).

First-Time-in-College Freshmen

1. All first-time-in-college freshmen must take the TASP examination or qualify for exemption from the test. Students must take the test before enrolling for courses.

Students who fail one or more sections of the TASP examination will be required to meet with a University Studies Division advisor before enrolling for courses.

2. Students without any college credit must take the following placement examination prior to registration to earn advanced placement:

A. English Placement

Prior to registration, students must take the TASP Writing Test or its equivalent. Incoming freshmen should enroll in ENGL 1303 if they have a minimum of 240 on the TASP Writing Test. Students with scores below the minimum should enroll in ENGL 1300. After completing this course successfully, students must enroll in ENGL 1303 and proceed through the regular sequence of required courses.

The normal sequence of English courses for international students and nonnative speakers of English who have completed fewer than four years of schooling in an American secondary school is ENGL 1309 and 1310. All nonnative speakers of English must take the Placement Examination for Nonnative Speakers of English (PENNSE) to determine their proper placement in English courses. Based on this examination students may be permitted to enroll in ENGL 1309 or may be required to complete ENGL 1300 or equivalent in preparation for ENGL 1309. Students who do not qualify for placement in 1300 must seek compensatory remedial work. They will be retested prior to admission to the regular sequence of English courses at the University of Houston. For information about compensatory work below the level of 1300, students may contact the Language and Culture Center, 713-743-3030, or the Department of English, 713-743-3004. For information about the PENNSE and the re-entry test, call the Department of English.

B. Mathematics Placement

Prior to registration, students must take the TASP Math test or its equivalent. Incoming freshmen should enroll in MATH 1310 if they have a minimum of 250 on the TASP Math Test. Students with scores below the minimum should enroll in MATH 1300.

Students who are exempt from the TASP Test may use SAT/ACT scores or the Department of Mathematics placement exam scores to determine the appropriate math course for them.

Placement in the sequence of mathematics/reasoning courses is determined in one of two ways.

- a. Students with a composite score of 900 (if taken prior to April 1, 1995) or higher on the SAT or 20 or higher on the ACT (21 EACT) may enroll directly in MATH 1310: College Algebra or MATH 1311: Elementary Mathematical Modeling. For SAT tests taken on or after April 1,

1995, mathematics subtest scores (subscores) instead of composite scores will be used, and a minimum score of 530 on the SATM mathematics subtest will be required for direct enrollment in MATH 1310 or 1311. Students with these scores are also qualified to take a departmental examination which may allow them to place out of MATH 1310 and register for three hours of mathematics/reasoning.

- b. Students with test scores lower than 20 ACT (21 EACT) or 900 SAT (if taken prior to April 1, 1995) or with mathematics subscores lower than 530 SATM (on tests taken on or after April 1, 1995), and students who do not have SAT or ACT scores must take a placement examination designed by the Department of Mathematics prior to registration in mathematics courses. On the basis of this examination, students will either be admitted to MATH 1310: College Algebra or MATH 1311: Elementary Mathematical Modeling; required to complete MATH 1300 or equivalent in preparation for MATH 1310 or MATH 1311; or placed out of MATH 1310.
- c. Students transferring six or more hours of equivalent core-approved courses in the appropriate categories have satisfied the mathematics and the mathematics/reasoning core curriculum requirements. Such students are not required to take the mathematics placement examination.

Students transferring fewer than six hours of equivalent core-approved mathematics courses including College Algebra do not have to take the mathematics placement examination but may have to take a mathematics/reasoning course.

Students transferring fewer than six hours of equivalent core-approved mathematics courses other than College Algebra or MATH 1431: Calculus I must take the mathematics placement examination. Students who place out of College Algebra and are transferring three hours of core-approved mathematics courses have satisfied the mathematics and mathematics/reasoning core curriculum requirements. Students who place out of College Algebra and are transferring one or two hours of core-approved mathematics courses must take an additional mathematics/reasoning course. Students who do not place out of College Algebra must take MATH 1310 or MATH 1311.

For information about MATH 1300 or equivalent course work, consult with the Department of Mathematics, 713-743-3500.

Mathematics placement examinations are offered every Wednesday at 2:00 p.m. throughout the year. For information on the testing schedule or to register online, please visit the University Testing Services website at www.las.uh.edu/uts or call 713-743-5444. Those who register for a course for which they lack the proper placement score will be dropped from the course and will be required to reregister at the appropriate level.

C. Reading Placement

Prior to registration, students must take the TASP Reading Test or its equivalent. Students whose TASP Reading scores are below 230 should enroll in READ 1300 and must *not* enroll in PSYC 1300, HIST 1376/77, HIST 1378/79, POLS 1336, POLS 1337, ENGL 2301, 2302, 2303, or 2304 until they have completed the READ 1300 course and have retaken the TASP Reading Test.

Students who are exempt from the TASP Test may enroll in the above courses if they meet specific course prerequisites.

International Students

All international students who are non-native speakers of English and are new to the University of Houston are required to satisfy English proficiency requirements for admission by taking the Test of English as a Foreign Language (TOEFL). For placement into English courses, the Placement Examination for Nonnative Speakers of English (PENNSE) is required. Placement of all students into courses in English as a second language (ESL) is made by the ESL Committee. The normal sequence of courses for entering freshman international students is ENGL 1309, 1310. The fee for the PENNSE is \$8.00. For information on the testing schedule, please visit the University Testing Services website at www.las.uh.edu/uts or call 713-743-5444.

Students who do not show satisfactory performance on the PENNSE are required to take ENGL 1300 or equivalent, regardless of previous credit in English courses. Students whose scores reveal the need for work in English below the level of ENGL 1300 must seek compensatory remedial work. They will be retested before being permitted to enroll in the normal sequence of English courses at the University of Houston. For information about compensatory work below the level of ENGL 1300, students may consult with the Language and Culture Center, 713-743-3030, or the Department of English, 713-743-3000.

University Studies Division

The University Studies Division (USD) offers a wide range of academic advising and support services designed to assist undergraduate students during the critically important first year university experience.

All newly admitted undergraduate students are members of the University Studies Division for at least one semester. Students who have a declared major will also have available to them the services of their major department/college advisors. Students who choose not to declare a major at the point of admission to the University of Houston will be offered assistance through the USD that will help them later make an informed decision about a major field of study. All USD students will declare a major by the beginning of their junior year (60 credit hours), if they have not already done so.

Newly admitted undergraduate students with 60 or more hours may enter the University of Houston as USD students without a major, but may remain

in that status only for the first two semesters of enrollment. During these first two semesters, junior or senior level students may seek vocational and career counseling to identify appropriate fields of interest, meet with USD advisors to discuss potential majors, and consult with college and departmental advisors concerning major requirements. During this time-frame these students will establish a University of Houston grade point average and will declare a major field of study. This process must be finalized before enrollment for a third semester can be completed.

The USD is also the source for TASP screening and information. For information about USD call 713-743-8982 or visit room 320 Student Service Center during regular office hours.

Academic Advising

Academic advising is every student's best source of information about academic programs and procedures at the University of Houston. Academic advising services are a vital aspect of the university's active commitment to students' academic success. Thus, the university expects all students to participate in the academic advising process throughout their careers here.

Academic advising is necessary to ensure that all newly admitted students are in compliance with university policies and are making appropriate decisions about their academic programs. The University Studies Division shares advising responsibilities with colleges and departments for declared majors, particularly during their initial semester of enrollment. All new students wishing to make a successful adjustment to the University of Houston should take full advantage of academic advising services offered through the University Studies Division or the college or department of their majors.

Continuing and former University of Houston students benefit from regular, routine academic advising as well. Advising is designed to help students make decisions about their educational and career goals. It is an ongoing process that includes but is not limited to assistance in planning each semester's schedule of courses. Students should meet with their academic advisors at least once every semester to review their academic progress and to make plans for the future.

Students who have been admitted to a particular college or department should seek advising from that area. Other undergraduate students should contact the University Studies Division, 320 Student Service Center.

Orientation

New Students

All new freshmen and transfer students are expected to attend orientation. The program is designed to acquaint new students with the campus and the many resources that can enhance both academic success and personal development. The orientation program focuses on several important areas, including the curriculum, academic advising, placement testing, campus activities, student organizations, and campus

facilities. Registration also takes place at orientation. During orientation, new students have an opportunity to interact with upperclassmen, faculty, and university staff members. By attending orientation, new students will be best prepared for the start of the first semester.

Information about orientation is mailed directly to new students who have been admitted to the university. Questions about orientation should be directed to:

University of Houston
Dean of Students Office
252 University Center
Houston, TX 77204-3035

International Students

Required check-in and orientation sessions for new and transfer international students are organized by the Office of International Student and Scholar Services. For additional information contact:

University of Houston
Office of International Student and
Scholar Services
306 Student Svc Ctr 1
Houston, TX 77204-3024
713-743-5065
[http:// www.uh.edu/intservices](http://www.uh.edu/intservices)

Registration

The university's web based on-line enrollment services and the touchtone Voice Information Processing (VIP) system provide two convenient options to simplify the enrollment process. Access on-line is through <http://www.uh.edu>. Click on **Current Students** or **Prospective Students**, then click on **Enrollment Services On-line**. Access by phone to VIP is at 713-743-8484. For students' convenience, several opportunities to enroll by phone are offered each semester and summer session. Specific dates and detailed instructions, as well as a listing of courses offered for the semester, are included in the printed class schedule as well as on-line at the web site.

Cancellation

Students may cancel their registration after payment through the Office of Registration and Academic Records, 108 Ezekiel W. Cullen Building, if they cancel before the first day of class. Students who do so are entitled to a full refund minus a small matriculation fee and are regarded as never having officially enrolled in that semester. In the event you are placed on academic suspension, courses for which you have registered in any future semester will be automatically cancelled - regardless of whether you have paid tuition and fees. Should you be given approval from the dean of your college to enroll, you will need to re-register.

Class Schedule

The class schedule, which includes detailed registration procedures and a listing of courses and approved core curriculum courses for the semester, may be purchased well in advance of the beginning of each semester and summer session. Class schedules are sold for \$1.00 at the bookstore located in the

University Center. Information is also provided at the web site at <http://www.uh.edu>.

Class Membership

Students may not attend a class after the first week of classes unless properly registered for that course and section. Failure to follow proper registration procedures may jeopardize a student's good standing at the university and result in a loss of credit. Class rolls are made up solely from the official enrollment records of the Office of Registration and Academic Records. Students whose names are not on the class roll in each of their classes should immediately contact the Office of Registration and Academic Records, 108 Ezekiel W. Cullen Building, to verify registration.

Discontinued Classes

The university reserves the right, whenever necessary, to discontinue classes or to alter the schedule otherwise. If a class is discontinued, students will be notified at the first scheduled class meeting, whenever possible, so that they may register for alternate courses. Students who are enrolled in a discontinued class will be dropped automatically from the course. If they wish to enroll in another section, they must go through official drop and add procedures.

Section Changes

Students may make section changes, such as dropping and adding a course or section of a course during the dates indicated in the Academic and Enrollment calendars using either the Enrollment Services On-line site at <http://www.uh.edu> or the touchtone Voice Information Processing (VIP) system at 713-743-8484. Changes must be made only during the periods prescribed in the class schedule. After the last day to drop without a grade, instructor approval for drops is required.

Residency Status

The following information is from the Rules and Regulations for Determining Residency Status, published by the Texas Higher Education Coordinating Board.

Definition of Terms

"Dependent" means an individual who is claimed as a dependent for federal income tax purposes by the individual's parent or guardian at the time of registration and for the tax year preceding the year in which the individual registers.

Nonresidents

An individual who is under 18 years of age or is a dependent and who is living away from his family and whose family resides in another state or has not resided in Texas for the 12-month period immediately preceding the date of registration shall be classified as a nonresident student.

An individual who is 18 years of age or under or is a dependent and whose family has not resided in Texas for the 12-month period immediately preceding the date of registration shall be classified as a nonresident student regardless of whether he has become the legal ward of residents of Texas or has been adopted

by residents of Texas while he is attending an educational institution in Texas, or within a 12-month period before his attendance, or under circumstances indicating that the guardianship or adoption was for the purpose of obtaining status as a resident student.

An individual who is 18 years of age or over who resides out of the state or who has come from outside Texas and who registers in an educational institution before having resided in Texas for a 12-month period shall be classified as a nonresident student.

Residents

An individual who is 18 years of age or under or is a dependent and who, along with the individual's parents, was formerly a resident of this state is entitled to pay tuition at the rate provided for Texas residents if: 1) the individual and the parent who is the individual's managing conservator or who is the individual's joint managing conservator with whom the individual primarily resides change their legal residence from this state to another state; and 2) the other parent who is the individual's possessory conservator or who is the individual's joint managing conservator with whom the individual does not primarily reside continues to reside in this state and is not delinquent on the payment of any child support.

An individual who is 18 years of age or over who has come from outside Texas and who is gainfully employed in Texas for a 12-month period immediately preceding registration in an educational institution shall be classified as a resident student as long as he continues to maintain a legal residence in Texas.

An individual who would have been classified as a resident for the first five of the six years immediately preceding registration, but who resided in another state for all or part of the year immediately preceding registration, shall be classified as a resident student.

An individual who is a resident of Texas who marries a nonresident is entitled to pay the resident tuition fee as long as the individual does not adopt the legal residence of the spouse in another state.

An alien who is living in this country under a visa permitting permanent residence or who has filed with the proper federal immigration authorities a declaration of intention to become a citizen has the same privilege of qualifying for resident status for tuition and fee purposes under the law as a citizen of the United States.

Nonresident Notification

Individuals who are classified as residents but who become nonresidents by changing legal residence through their own action or by the action of the individuals controlling their domicile are required to notify the Office of Registration and Academic Records, 108 Ezekiel W. Cullen Building. Failure to notify the institution constitutes a violation of the oath of residency and shall result in disciplinary action by the institution.

Proper Classification

Students are responsible for registering under the proper residency classification and for providing documentation as required by the public institution. If

there is a question regarding classification, individuals are responsible for raising the issue with the appropriate administrative officials prior to registration. If you are a new student or making a new application to the University of Houston, contact the Office of Admissions. Former students should contact the Office of Registration and Academic Records, 108 Ezekiel W. Cullen Building, prior to registration.

Oath of Residency

When completing the oath of residency portion of an application for admission process, the student is responsible for registering under the proper residence classification and for providing documentation as required by the public institution of higher education. If there is any question as to the right to classification as a resident of Texas, it is the student's obligation, prior to or at the time of enrollment, to raise the question with the administrative officials of the institution in which enrolling for official determination. Students classified as Texas residents must affirm the correctness of that classification as a part of the admissions procedure. If the student's classification as a resident becomes inappropriate for any reason, it is the responsibility of the student to notify the proper administrative officials at the institution. Failure to notify the institution constitutes a violation of the oath of residency and will result in disciplinary action.

Residency Status Appeal

Students who believe they have been misclassified may, upon written request, have the case reviewed by a residency official in the Office of Admissions (if they are newly admitted) or the Office of Registration and Academic Records if they are a former student seeking reclassification.

Application for Reclassification

New students (applicants or students in their first semester at the university) classified as nonresidents will retain that status until they make written application for reclassification by completing the proper form and are officially reclassified in writing as residents of Texas by the Office of Admissions, 122 Ezekiel W. Cullen Building. (Former students should contact Registration and Academic Records, 108 Ezekiel W. Cullen Building.) An application for reclassification must be submitted prior to the official census date of the relevant term.

Reclassification as a Nonresident

Individuals who have been classified as residents of Texas shall be reclassified as nonresident students whenever they shall report, or there is found to exist, circumstances indicating a change in legal residence to another state. If individuals who have been classified as residents of Texas are found to have been erroneously classified, those individuals shall be reclassified as nonresidents and will be required to pay the difference between the resident and nonresident fees for those semesters in which they were so erroneously classified. In addition, the individuals shall be required to pay back all monies borrowed from the Hinson-Hazelwood College Student Loan Program.

Reclassification as a Resident

Students who have been erroneously classified as nonresidents and subsequently prove to the satisfaction of the appropriate campus officials that they should have been classified as resident students will be reclassified as residents and will be entitled to a refund of the difference between the resident and nonresident fees for the semesters in which they were erroneously classified as nonresidents. Normally the refunds must be requested and substantiated during the semester in which the tuition and fees were paid.

Penalties

Statute: Section 54.053. The governing board of each institution required by this act to charge a nonresident tuition or registration fee is subject to the rules, regulations, and interpretations issued by the Texas Higher Education Coordinating Board for the administration of the nonresident tuition provisions of this act. The rules, regulations, and interpretations promulgated by the Coordinating Board shall be furnished to the presidents or administrative heads of all Texas public senior and junior colleges and universities.

Section 54.061. The governing board of an institution of higher education may assess and collect from each nonresident student who fails to comply with the rules and regulations of the boards concerning nonresident fees a penalty not to exceed \$10 a semester.

If students have obtained residence classification by virtue of deliberate concealment of facts, or misrepresentation of facts, they may be subject to appropriate disciplinary action, in accordance with the rules and regulations that may be adopted by the governing boards of the respective institution of higher learning.